



# NC Wing Education and Training Newsletter October 2022



As you serve and are constantly on the go, are you fueling your own tank so you can continue to be in service? Spending time with family and friends relaxing, traveling, or just curling up with a good book for fun helps to recharge your batteries. Consider taking a class, learning a new skill, or reading inspirational stories on leadership, communication, or values. If you take time for yourself and personal growth, possible side effects are less stress, more clarity in thinking, better health, and being refreshed to continue serving or taking on that next project.



I recently heard someone speaking about having satisfaction in serving. The dictionary defines satisfaction as anything that brings gratification, pleasure, or contentment. There may be different reasons we volunteer in Civil Air Patrol. For most, the primary reason is to serve. Do you have satisfaction in serving? There is rewarding work suited to your abilities. CAP also provides opportunities to learn new skills and choose how we want to serve. I am grateful that in my 12 years of service, I have had so many fantastic opportunities that I experienced and to be of service. My message this month to you is to take time to fuel your tank and gain satisfaction in serving!

*Lt Col Kathy Nicholas, NC Wing Director of Education and Training*

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## Education and Training Program Level Completions in Sept

### Level I Member

- NC-050 SM Jason Wray
- NC-079 SM William Sconiers Jr
- NC-082 SM Alyssa Hughes
- NC-111 SM Jessica Carey, SM Luz Davis, SM Adam Jones, SM Rusian Karnaukh, SM Carter Maner, SM Booker Townsend
- NC-143 SM David Abney, SM Christine Hudson
- NC-145 SM David Lister Jr, SM Andy Senter
- NC-160 SM Luther Cooper
- NC-162 SM Michael Kersting
- NC-307 SM Daniel Bly, SM Montana Wisnewski

### Level II Davis

- NC-007 Capt Mark Hennessey, 2d Lt Travis Banker
- NC-023 Alyssa Givens
- NC-031 FO Ethan Hamilton
- NC-048 2d Lt Gail Johnston
- NC-124 SMSgt Mark Emaus
- NC-1st Lt Jenny Fitzpatrick
- NC-162 Lt Col Michael Garrison
- NC-307 1st Lt Aidan Kelley 

No Davis Award Ribbon - Leadership Ribbon for Tech rating

### Level III Loening

- NC-162 1st Lt Deborah Cauthen

### Yeager Award

- NC-007 SM Melissa Johnson
- NC-007 William Johnson
- NC-052 2d Lt Francis Chan
- NC-070 SM Amber Keaton
- NC-111 SM Luz Davis
- NC-111 SM Booker Townsend III
- NC-111 Jessica Carey
- NC-124 SMSgt Mark Emaus
- NC-145 SM David Lister Jr
- NC-301 SM Jonas Baker
- NC-307 1st Lt Aidan Kelley

## Congratulations on Completing Commander's Courses in September

Squadron Commander's Course – Capt Joseph Keller, Jr, NC-048

## Specialty Track Ratings Achieved in September

Aerospace Education Senior Rating – MSgt Max Benbow, NC-022  
Cadet Programs Technician Rating – Capt Mark Hennessey, NC-007  
1st Lt Brenda Huffman, NC-031  
2d Lt Gail Johnston, NC-048  
Character Development Senior Rating – Lt Col David Rinehart, NC-005  
Character Development Technician Rating - 1st Lt Brenda Huffman, NC-031  
Communications Technician Rating – Maj Charles Burdulis, NC-160  
Capt Brandon Smith, NC-162  
1st Lt Jeremy Bankston, NC-111  
Emergency Services Technician Rating – Lt Col Daniel Guadalupe, NC-005  
Finance Technician Rating – 2d Lt Aimee Calvillo, NC-050  
2d Lt Timothy Wyatt, NC-070  
Health Services Master Rating – SM Alyssa Givens, NC-023  
Logistics Master Rating – Capt Alex Garcia, NC-005  
Operations Technician Rating – 1st Lt J Malone Rosemond, NC-022  
Professional Development Technician Rating – 2d Lt Travis Banker, NC-007  
FO Ethan Hamilton, NC-031  
Safety Technician Rating – 1st Lt Brenda Huffman, NC-031  
1st Lt Ronald Ross, NC-300

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## Education and Training Program

### Level V – Virtual In-Residence Program Interest Period Starts on 1 October

Members who have fully completed Level IV have the opportunity to complete Level V modules in the Virtual In-Residence (VIR) Program for the first time. VIR opened up the interest period on 1 Oct. Click [VolU VIR Level V Interest Form](#) to enter your information. The Level 5 classes will meet on Sunday evenings, generally bi-weekly, excluding major holidays spanning 2023. The *interest period* is for VIR to determine if there is enough interest to hold sessions. Notification will be sent out later to those who have indicated an interest.

**LEVEL V**

All Level V modules are *moderated*, which involves an instructor's interaction. Currently, Level V modules are available to members in a cohort, if a Region is offering them virtually, or in an in-person classroom setting. Depending on members signing up for all sessions, there may be room in individual sessions if you only need to complete specific modules.

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### Ever Thought About the Board of Governors?

By Col Larry Ragland



My name is Colonel Larry J. Ragland and I was requested to write a short article about the Governing body of Civil Air Patrol (CAP), the **Board of Governors (BOG)**. Many of our members know very little about this very important part of CAP. But the BOG affects so much of what you do know about CAP. The BOG sets strategic priorities, selects the Chief Operations Officer (COO) and the Chief Executive Officer (CEO), reviews and audits corporate finances, monitors the programs of the COO and CEO and insures they comply with the CAP Strategic Plan, and generally the BOG leads CAP as the lighthouse from which the CEO and COO look for guidance. The [CAP Constitution](#) requires the BOG to "govern, direct, and manage the affairs of the corporation.". See Article VIII of the CAP constitution.

The BOG is made up of 11 members. Four of the members are selected by the Secretary of the Air Force and

are usually retired Air Force Officers. Four are selected by the Commander's Senior Advisory Group (CSAG) from the CAP membership. Three are selected jointly by the CAP National Commander (CEO) and the Secretary of the Air Force from interested candidates in the General Aviation Community. All of the members of the BOG are selected for three year terms, with the possibility of being extended for an additional three year term. All of the terms are staggered such that the BOG membership is not changed out in any dramatic fashion at any one point in time and so that some continuity of plans and purpose can be maintained. The Chair and Vice-Chair of the BOG are selected by the BOG members for two year terms, and the Chair and Vice-Chair rotate between the Air Force appointees and the CAP member appointees. See Article IX-A of the CAP Constitution for more details.

To continue reading the article please click [here](#).

**Editor's Note:** Sign up for the one-day *Preparing for a Seat on the Board of Governors Virtual Seminar* on 12 November from 11 am to 4 pm to learn more about the Board of Governors. Hear from experienced current and former BOG Members, National Commanders, and National Staff, on a broad array of topics. The day will conclude with a panel discussion comprised of current and former BOG members and National Command staff, who will discuss the day's topics and answer any questions. Click [here](#) for further information and registration instructions. Seminar Director is [Col James Ridley, Sr.](#)

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## Demystifying Education and Training Terms

We are in an organization that uses many terms and acronyms. For those without a military background, some of the acronyms used have us baffled trying to understand what is being presented to us. At your first meeting before joining, did you think you were hearing another language? Over time we become accustomed to using these same acronyms. In an email, I read the acronym *NLT* and figured it out because it was used in a sentence about submitting a document *no later than...* But for *IMHO* I went to Google to translate it the first time I read it. I still use Google from time to time which helps.



In the Education and Training Program, some terms are used that may not be common to everyone. For example, asynchronous versus synchronous, automated versus moderated modules, cohorts, and PME are just a few terms. Therefore, Volunteer University published a lexicon (a catalog of a given language's words) to help us understand the terminology. Click [Volunteer University Lexicon](#) to view the document. The document also defines SCC, GCC, Paths, Tier, Online, Onsite, Modality, and more.

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## Professional Military Education Credit

**PME**  
*Professional military education*

Are you current or former military? Do you have Professional Military Education (PME) that can be credited towards modules in the Education and Training Program? Please contact your Education and Training Officer to see about equivalency credit. [CAPR 40-1](#) Attachment 9 identifies the colleges, schools, and courses eligible for the equivalency credit. Your DD Form 214 will usually contain the information needed, if not, other documentation such as a certificate or diploma for other military colleges or schools will need to be submitted. Please black out your social security number on the DD Form 214 before submitting it to your ETO. They will forward it to CAP NHQ for processing. There are different Tiers based on the level of military courses or colleges. Review the course listing in the Levels in [CAPR 40-1](#) to see what modules are credited. Thank You for your service in our country's armed forces and your continued service in Civil Air Patrol!

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## NC Wing End of Year Awards

One way we can recognize our members that have been doing an outstanding job serving CAP, our members, and the community is by nominating them for an award. [CAPR 39-3](#) is the Award of CAP Medals, Ribbons, and Certificates regulation. Did you know that all members can submit an Achievement Award or Commendation at any time for any



member, including a cadet? Every fall season is a special time to review the annual "End of the Year" awards and submit a nomination for someone who deserves to be recognized. So many members work tirelessly, most doing so in the background. Let's celebrate our valued personnel by nominating them for an award!

Please review [CAPR 39-3](#), especially Section G and Attachment 1 for information on nomination requirements. There are awards for both cadets and senior members. [CAPP 39-3 Awards Made Easy](#) is an excellent resource on writing awards. Please forward annual award packets to Maj Jordan Crawford at [jordan.crawford@ncwgcap.org](mailto:jordan.crawford@ncwgcap.org). The deadline to submit nominations is 30 Nov.

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## How Do I...

The "How Do I" section contains items and tips that will help members navigate eServices, find information and provide "I didn't know that" items.

### How Do I Introduce an Educator to CAP's Aerospace Education Member (AEM) Program?

School has been back in session and we know teachers have a big job educating our youth. Our cadet program in the Wing does a fabulous job providing opportunities for learning, hands-on activities, and guiding our youth. But, do you know about [CAP's Aerospace Education Member \(AEM\) program](#)? For a one-time \$35 fee, an educator can join as an AEM and enjoy many free aerospace and STEM materials. This unique membership category is designed for formal or informal educators promoting aerospace/STEM education in classrooms, homeschools, museums, libraries, or other youth organizations.

AEMs can request K-12 curriculum materials and any of the STEM Kits that are available to our units. They can also participate in a teacher orientation flight aboard one of our Cessna aircraft at your local airport. Click the Educators page to review details about the program, including videos and links to educational materials. Please consider how you can help to bring these resources to the classroom.



Connect with schools and other youth organizations and bring an Aerospace Education (AE) presentation to them, completing your external AE Program requirement. Making a presentation to a non-CAP group is a requirement in Level IV of the Education and Training Program. You do not need to be an Aerospace Education Officer in your squadron to bring AE to the community. Speak with your AEO in your unit for more information and see how you can participate in CAP's AE mission. The main CAP website states *Aerospace Education's Role: Empowering members with opportunities and resources to promote aerospace-related STEM education and careers.*

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### How Do I View My Learning Management System (LMS) and AXIS Results?

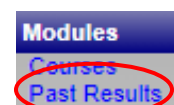
Current online training and tests are located in AXIS. You can view results from tests and training taken in both LMS and AXIS systems. If a certificate was generated when you completed the test or course, you can print out the certificate on this page.

In eServices click on *Menu*

Click on *Online Learning*

Click on *Learning Management System*

On the next page in the left-hand column, click on *Past Results* located under *Modules*



You can select to view results from the courses and tests you took in LMS or the ones you took in AXIS.

LMS Results

AXIS LMS Results

Just toggle back and forth between the two tabs.

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## Other Learning and Training Opportunities

This section lists other training resources inside and outside of Civil Air Patrol that will increase your knowledge and enhance your skills.

### Project Mercury Training Slots Open for CAP



The National Conference's innovation keynote speaker, Dr. Jeff DeGraff, announced that the [Project Mercury](#) team is offering training slots for Civil Air Patrol in their upcoming cohorts. Project Mercury is a 12-week innovation course offered in partnership between Air University and the Innovatrium. Program graduates earn an innovation leader certification from the University of Michigan.

The program is designed to give participants experience with DeGraff's prismatic thinking and the constructive tension of diverse teams. If you enjoyed his keynote speech, this is an excellent opportunity to learn more about how to apply it in the real world. It's conducted online and includes both academic and team project work. The next available cohort will start after the holidays. If you or anyone on your staff are interested in learning more, please contact the [JanEX Innovation Team](#).

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### 2023 NC Wing Conference – 8-11 March 2023 – Request for Seminar Presenters

Save the date to attend the in-person 2023 NC Wing Conference! After conducting two virtual Wing conferences, the 2023 conference will be held at the Embassy Suites in Greensboro. In addition, there will be pre-conference sessions leading up to the main general assembly and seminars on Saturday. A Level III requirement in Education and Training is for members to attend two conferences.



Planning has begun for the 2023 NCWG Conference, and now is the time to request seminar presentations. If you want to see a specific seminar or be a seminar presenter, please contact Maj Kimberly Morton at [kmorton@ncwgcap.org](mailto:kmorton@ncwgcap.org). Presenting at a Wing, Region, or National Conference is an opportunity to complete an item in Level IV in the Education and Training Program.

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### Level IV Moderated Modules – 18 Oct

## LEVEL IV

There are 14 moderated modules in Level IV. Class dates are the third Tuesday of each month at 1900 hrs. beginning on 21 Jun and ending on 20 Dec. Two modules each class night are offered to spread the entire course time over seven months.

The class size is limited to 20 and will be conducted in Teams. You must have completed Level III to enroll in Level IV modules.

There are individual sign-ups for each date. You can register for one or both modules for that date. Cohorts, Virtual In-Residence, and through this venue provides the opportunity to take modules in various ways, whatever your schedule permits.

October Modules: *Staff Process* and *CAP Safety Program for Group or Wing Leader*

There is pre-course work required to be completed prior to the class. It is the responsibility of the student to be fully prepared to participate in the class to receive credit. Registration opened on 27 Sept. Click [here](#) for the registration form. If it is not accepting applications, the class was quickly filled. Please contact Lt Col Kathy Nicholas at [knicholas@ncwgcap.org](mailto:knicholas@ncwgcap.org) to be placed on a waitlist or if you have any questions.

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## Training Leaders of Cadets Basic – CAP Chaplain Corps – 15 Oct

The next CAP Chaplain Corps Training Leaders of Cadets Basic Course is scheduled for 15 Oct. The Basic Course is offered quarterly by the RMR/NCR Chaplain Corps on the 3rd Saturday of the first month of each quarter. When closer to the date, go to [Registration for TLC Basic](#) to register for this course. Please note that there is pre-course work to complete. Click [TLC Basic](#) for the student and instructor guides.



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## Group 3 ES & Drone Training – 14-16 October

Group 3 is hosting ES & Drone training October 14-16 2022. The training is will be held at Flanagan Field in Farmville NC, 3625 Arch Flanagan Rd, Farmville, NC 27828. We will be training on GTL, GTM1, GTM2, GTM3, MRO, and MSA. **GTL, GTM1, GTM2, MRO, and MSA have limited slots.** The Uniform is ABU, Corporate Utility Uniform, or Equivalent.



Students must have GES and Commander's authorization for the qualification they are signing up for. In addition, everyone must have a small tent. The cost is \$35.00 per person. The Wing will send you a link to pay the fee once you sign up. Click the link [ES TRAINING WEEKEND SIGN UP](#) to register for the event. If you have any questions, please email Capt Robert Rimmer at [Robert.Rimmer@ncwgcap.org](mailto:Robert.Rimmer@ncwgcap.org).

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## Fall Ranger Training Weekend – 4-6 November

Registration for the 2022 Fall Ranger training Weekend is now open! The event will be held at Raven Knob Boy Scout Camp in Mt Airy North Carolina. The dates for this fall's event will be 04-06 November 2022. Click on the below link for the registration form. Requirements and forms were sent out in an email from Lt Col Brendan Kearns, NC Wing Ranger Program Director on 1 Sept. For questions and further information, please email [rtwadmin@ncwgcap.org](mailto:rtwadmin@ncwgcap.org).



[https://forms.office.com/Pages/ResponsePage.aspx?id=WVLqN3zUxUuFnjQPxdYXrr\\_xlJQZIMpHiVUtWwgHoftUMTBRQIRSWjZTN1FUQIixQIZVOTVPR05MSS4u](https://forms.office.com/Pages/ResponsePage.aspx?id=WVLqN3zUxUuFnjQPxdYXrr_xlJQZIMpHiVUtWwgHoftUMTBRQIRSWjZTN1FUQIixQIZVOTVPR05MSS4u)

Registration will be open until 28 Oct 2022. All required documents need to be submitted to the Ranger School email NLT 28 Oct or you will be immediately placed on the waitlist. Please remember that completing GES is mandatory to attend this event, so complete the training in e-services before registering. Please email all completed documents to [rtwadmin@ncwgcap.org](mailto:rtwadmin@ncwgcap.org).

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## Geospatial Damage Assessment Training



You can help support FEMA conduct imagery-based damage assessments. On behalf of the CAP Geospatial Program, all CAP members are eligible to apply and help. CAP has assisted in hurricane and tornado assessments. Recently more hurricanes are starting to form in the Atlantic. Hurricane Fiona caused significant damage in Puerto Rico and hurricane Ian's massive size caused widespread destruction in Florida.

You can complete the training and support disaster response regardless of where you live. The training involves four modules and should take between 2-6 hours. Please click on [FEMA Damage Assessment Training](#) for the CAP webpage about the CAP Geospatial Program. The page contains more information and how to sign up for the training.

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Please forward any questions you have about this newsletter and Education and Training to Lt Col Kathy Nicholas at [knicholas@ncwgcap.org](mailto:knicholas@ncwgcap.org)