



HEADQUARTERS NORTH CAROLINA WING
 CIVIL AIR PATROL
 UNITED STATES AIR FORCE AUXILIARY
 3520 Alamance Road
 Burlington NC 27215



NC Wing Education and Training Newsletter November 2020



Your continued service has never been more appreciated during this period of restrictions that COVID-19 has caused. Thank you for your commitment to our missions and developing innovative ways with the technology available to remain engaged and continue training. All members whether in a staff or operational role make an important contribution.

Now is the best time to review where you are in the Education and Training program. What steps do you need to take to move forward and achieve your goals? Investing your time in taking modules in the Education and Training Program and working with a mentor in your Specialty Track helps to prepare for your future and the future of the NC Wing. Your Education and Training staff is here to support and provide resources to help achieve your goals.

Maj Kathy Nicholas, NC Wing Director of Professional Development

Professional Development Awards

Congratulations to the following members on completing Education and Training Program Levels and earning awards in the month of October.

Level I Member – Senior Members John Auten, William Fleming, Michale Guillotte, Anthony LaFata,
 Lawrence Katz, Rhonda Lewis-Brown, Warren Miller, Mara Snyder,
 Christopher Summers, Steven Taylor

Level II Davis – Captain Cheryl Sterns
 First Lieutenants Glenda Engstrom, Dustin Waide
 Second Lieutenants Stephen Gordon, Stephen Larson, Christopher Moon

No Davis Award Ribbon - Leadership Ribbon for Tech rating 

Level III Loening – First Lieutenant Jacob McIntosh
 Technical Sergeant Christopher Cozzi

Yeager Award – 2d Lt James Wuertz
 Senior Members John Auten, John Crowder, Jay Geer, Lawrence Katz, Anthony LaFata,
 Rhonda Lewis-Brown

Education and Training Program

Professional Military Education Credit

Are you current or former military? Do you have Professional Military Education (PME) that can be credited towards modules in the Education and Training Program? Please talk with your Education and Training Officer to check on equivalency credit. [CAPR 40-1](#) Attachment 9 identifies the colleges, schools and courses eligible for the equivalency credit. Your DD Form 214 will usually contain the information needed and if not, other documentation such as a certificate or diploma will need to be submitted. Blackout your social security number on the DD Form 214 before submitting it to your ETO. They will forward it to CAP NHQ for processing. There are different Tiers based upon the level of military courses or colleges. Review the course



listing in the Levels in [CAPR 40-1](#) to see what modules are credited. Thank You for your service in our country's armed forces and your continued service in Civil Air Patrol!

Highlighting Education and Training Levels

For the next four months we will discuss a different Level. We will go through Level II this month for members who are working under the Grandfather Rules and members who are working in the New Education and Training Program.

Level II – Grandfathering

If you are grandfathering Level II you must have Squadron Leadership School and Office Basic Course completed. If this is not completed, you are in the new program. The only other item for Level II under the grandfathering rules is to complete a technician rating in your Specialty Track. All the Specialty Track Study Guides are listed in [Pamphlets](#) on the main CAP website.

Review your Specialty Track Study Guide and have a mentor or your commander sign you off on items that you have completed and work with them on what you need to complete. **You have until 30 Nov to get your technician rating in a specialty track to finish Level II.** Do not wait until the last day to get this signed off as the person you are requesting to do this may not be available that day or the system may be down. Reach out to your Education Training Officer in your unit to assist you with getting this completed.

what are other words for grandfather clause?



grandfathering, special case, special privilege, exemption, freedom



Level II – Education and Training Program

Before we talk about the two parts in the new Education and Training Program members who completed Level I in the old Professional Development program need to be aware that they will need to choose the correct path for them before starting Level II. There are four paths in Level II Part 1. Former Cadet, Former or Current Military, Professional Receiving an Advanced Grade, and New Member. (This is already incorporated in Level I in the new program)

Level II has both automated and moderated modules. You can complete all the automated modules in AXIS however you must complete the moderated ones in a cohort or through in-person training. Get with your ETO about completing the modules. The other requirements for Level II are earning the Yeager Award (we talked about the Yeager Award last month) and earn your technician rating in your specialty track. [CAPR 40-1](#) contains information on the modules and requirements for all the Levels. Please review [CAPR 35-5](#) CAP Officer and Noncommissioned Officer Appointments and Promotions for minimum promotion eligibility requirements.

How Do I...

The "How Do I" section contains items and tips that will help members navigate eServices, find information and provide "I didn't know that" items.

How Do I View My Learning Management System (LMS) and AXIS Results?

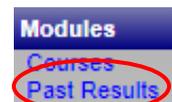
Since all online training and tests are moving over to AXIS you may want to see in one place all results from both systems. You can only see AXIS results in AXIS however you can see the results of tests or quizzes that were completed in the LMS along with your AXIS tests courses and modules results in LMS.

In eServices click on Menu

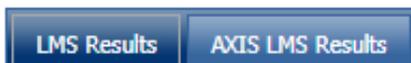
Click on Online Learning

Click on Learning Management System

On the next page in the left-hand column click on Past Results located under Modules



You can select to view results from the courses and tests you took in LMS or the ones you took in AXIS.



Just toggle back and forth between the two tabs.

Where is My National Conference Credit?

Documentation for attending the National Conference in August is in eServices. On 8 Oct an email was sent out by CAP NHQ about where to find your conference credit certificate. Use the instructions in the above article to access LMS Past Results in eServices. Click on the LMS Results tab to find the conference credit.

Course or Quiz/Exam/Test	Result	Score	Date Completed	
2020 National Conference Attendance Credit	PASSED	n/a	15 Aug 2020	Print Certificate

Click on Print Certificate. Save the certificate to your computer. This is what you need to upload to Level III for one of the two conference attendance requirement.

How Can I Get Those Cool CAP Backgrounds to Use When I'm on a CAP Virtual Meeting?

Virtual backgrounds are now available on GoCivilAirPatrol.com for members to use to show their CAP spirit and display their affiliation while participating in online meetings. These backgrounds should be used only for virtual meetings when conducting official CAP business. There are six options available.



Other Training Opportunities

This section will be listing other training resources inside and outside of Civil Air Patrol that will increase your knowledge and enhance your skills. This month we are highlighting our National Commander, Maj Gen Mark Smith's videos. Did you know there are now over 65 videos? Click [Maj Gen Smith's Video Library](#) to access these videos.



In early October Maj Gen Smith introduced the "Intro to Core Values Series". Other previously recorded videos are on Leadership, Service, Being Part of the Total Force, Teamwork, Relationships, Communication, Cadet Programs, plus much more.

Most of the videos are less than three minutes in length and contain a great message from Maj Gen Smith. Take a break out of your busy day to catch one of the videos or set up a reminder when you log in your computer in the morning to watch one and start your day with a cup of coffee (or other favorite beverage) and Civil Air Patrol's National Commander!

Please forward any questions you have about this newsletter and Education and Training to Maj Kathy Nicholas knicholas@ncwgcap.org