



HEADQUARTERS NORTH CAROLINA WING
 CIVIL AIR PATROL
 UNITED STATES AIR FORCE AUXILIARY
 3520 Alamance Road
 Burlington NC 27215



NC Wing Education and Training Newsletter February 2022



The 2022 NC Wing Conference is only a few days away. Information including a link to register is in the Wing Conference article below. Please make sure to attend to hear important messages from our distinguished speakers. Take advantage of the many different seminars on Operations, Unit Commanders, Communication, Finance, Health Services, Education and Training, Public Affairs, sUAS Program, and more. There is also a full track for cadets so encourage your cadet members to register for the conference. See you at the conference!

Lt Col Kathy Nicholas, NC Wing Director of Education and Training

Education and Training Awards

Congratulations to the following members on completing Education and Training Program Levels and earning awards in January

Level I Member – NC-019 SM Luis Diaz-Ortiz, SM Ellen Major



- NC-022 SM Andre Richards
- NC-048 SM Joseph Keller
- NC-050 SM Valerie Mullis
- NC-121 SM Christopher Daviau
- NC-126 SM James Sellers
- NC-143 SM Dolan Williams
- NC-145 SM Daniel Cox
- NC-160 SM Daniel Hernandez, SM Russell Lewis, SM Jacob Smith
- NC-305 SM Brian Daniel
- NC-307 SM Aidan Kelley

Level II Davis – NC-162 2d Lt Elaine Kaempf

No Davis Award Ribbon - Leadership Ribbon for Tech rating

Yeager Award – NC-048 SM Joseph Keller



- NC-050 SM Rebecah Bove
- NC-160 SM Jacob Brown, SM Charles Burdulis, SM William Dube, SM Susanna Elliott
- NC-171 SM Michelle Bannar
- NC-307 SM Eddie Paisley

Congratulations to members who earned Specialty Track Ratings in January

- Cadet Programs Technician Rating – 2d Lt Arlinda Taylor, NC-305
- Command Senior Rating – Maj Kathleen Maxfield, NC-022
- Finance Master Rating – Lt Col Craig Richardson, NC-005
- Logistics Senior Rating – Lt Col Christopher Bailey, NC-145
- Logistics Technician Rating – 2d Lt Brett Hudson, NC-143
- Personnel Senior Rating – Lt Col Christopher Bailey, NC-145
- Professional Development Technician Rating – 2d Lt Elaine Kaempf, NC-162
- Stands and Evaluations Senior Rating - Lt Col Jong Lee, NC-121

Education and Training Program

NC Wing Annual Conference – Feb 12, 2022

Register for the 2022 North Carolina Wing Virtual Conference.



The North Carolina Wing Virtual Conference is on February 12, 2022. It will be held in the Teams environment. This will be an outstanding opportunity for our members to improve their knowledge as well as to hone their skills by attending some of the more than 20 informative seminars. All facets of the CAP program will be covered by subject matter experts from the Squadron, Group, Wing, and Region levels. **Seminar tracks for Cadets and Senior Members are available.**

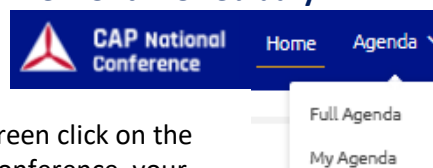
This year's speakers are Col Ed Angelovich, Col Bruce Heinlein, CMSgt Todd Parsons, SMSgt Chris Kehrer, Col Frank Blazich, and William Ray NCDEM Director.

If you have not registered for the 2022 NC Wing Conference please do so today. Click on [Conference Registration](#) to go directly to the registration form. Click on [Conference Seminars](#) to view a list of the offerings. By attending 4 of the seminars and completing the survey at the end, you will receive a participation letter to use for the Education and Training Level III requirement of attending conferences.

Reminder – 2021 National Conference Seminars Still Available to View Until 28 February

If you registered for the 2021 National Conference you can still view the seminars that have been recorded. **The deadline to view the sessions is 28 February.** Click the [2021 Conference Login Page](#) to

enter the login credentials you used for the conference. On the next screen click on the down arrow next to Agenda. If you created a personal agenda for the conference, your preferences are there. To see all the sessions click on Full Agenda. There are plenty of great sessions to learn from. Aerospace Education, Leadership, Cadet Programs, PAO, Operations, Education and Training, Emergency Services and many more. Take advantage of the limited time left to view the sessions. Since we had to scale back our in-person meetings again, consider using a few of the sessions during Teams meetings.

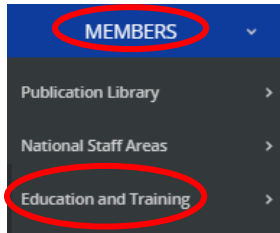


Save the date for the 2022 National Conference – 25-27 August, Louisville KY

Education and Training Modules Summary Sheets

A list of all the modules in each of the five different Education and Training Levels is available. There are three different ways to obtain this information. CAPR 40-1 CAP Senior Member Education and Training Program contains each Level's modules. While the regulation lists modules in all five Levels and equivalency credit, it does not show which modules are automated and moderated. The Education and Training Modules Summary Sheets have this information. In addition for Levels III through V there is a suggested order in completing the modules.

Equivalency	Suggested Order	14/27 moderated	Level III
	1	quiz	Civil Air Patrol Publications
IGC	2	discussion/activity	Compliance Requirements
NLOC, IGC	3	quiz	Legal and Complaint Processes
	4	quiz/discussion/assignment	Finance and Physical Assets
NSOC	5	quiz/discussion/assignment	Safety and Risk Management for Squadron
	6	quiz	eServices for Leaders
	7	quiz/discussion/assignment	Advanced Civil Air Patrol Communications
CCFSC, PME 3-5	8	quiz	Core Values for Leaders
	9	discussion/assignment	The Care and Feeding of a Member
PME 4-5	10	quiz	Developing Full Range Leadership
PME 3-5	11	quiz/discussion/assignment	Developing Our Members
PME 4-5	12	quiz/discussion/assignment	Motivating and Mentoring
	13	quiz/discussion/assignment	Effective Volunteer Teams
PME 4-5	14	quiz	Delegating
PME 3-5	15	quiz/discussion/assignment	Leading People and Managing Staff
	16	quiz	The Role of Boards and Committees

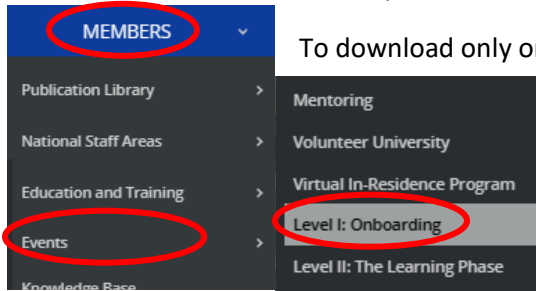


There are two other ways of obtaining the summary sheets by downloading them from eServices. Go to the main CAP website – www.gocivilairpatrol.com. Click on the Members tab then in the dropdown menu click Education and Training. Scroll down to the Documents links and click

CAP Education and Training Documents

- [How to use the Senior Member E&T Tools in eServices](#)
- [Senior Member Education and Training Program Module Summaries](#)
- [Education and Training Virtual Training Calendar](#)

on Senior Member Education and Training Program Module Summaries for the complete list for all five Levels.



To download only one Level's module list click on Members, then Education and Training. In this example for Level I: Onboarding scroll down to the two links that are listed and click on the Link for Level I Module Summary Sheet.

[Link to Level I Module Summary Sheet](#)

[Link to Level I Content Module Files](#)

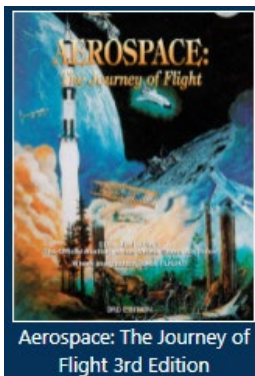
Virtual In-Residence Program Reminder



Moderated modules in the Education and Training Program can be taken through a cohort in AXIS, face-to-face, and virtually. An alternate way to complete moderated modules and the Squadron Commanders Course (SCC) is through the Virtual In-Residence (ViR) Program. Modules in Level II, III, IV, and the SCC are available in this program. Click on [ViR Calendar](#) to view all the modules offered and to register. Details are listed under each course offering. Pre-course work is required to be ready for the sessions.

Click on the [ViR webpage](#) to review the Student Expectations. It is most important to be prepared by reading the Study Guides and other supplemental material prior to the module. There are links on this webpage to download all the materials for the level, including student guides, instructor guides, PowerPoint presentations, and supplemental reading/assignments. Some modules have prework or homework assignments that must be completed for credit to be awarded. These are great opportunities for you to complete modules in a face-to-face Teams setting interacting and making connections with other members throughout the country.

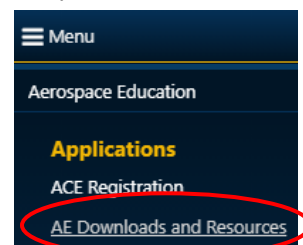
Brig Gen Charles E "Chuck" Yeager Award



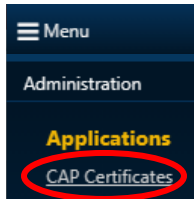
The Yeager Award is a requirement of Level II in the Education and Training Program. This award recognizes the successful completion of the Yeager test portion of the Aerospace Education Program for Senior Members (AEPSM). The Yeager test is based on the Aerospace: Journey of Flight 2nd edition which can be found in eServices under "[AE Download and Resources](#)" under the Aerospace Education section. The Yeager test can be found in AXIS through the Learning Management System in eServices. After successful completion of the test, members are authorized to wear the Yeager Award ribbon.



Dr. Jeff Montgomery, Director of Aerospace Education at NHQ reminded all at last year's CAP Aerospace Education Officers School that this is an open book test and that all



answers to the questions are contained in sequential order in the "Aerospace: Journey of Flight 2nd Edition". We encourage our senior members to complete this portion of the AE program.

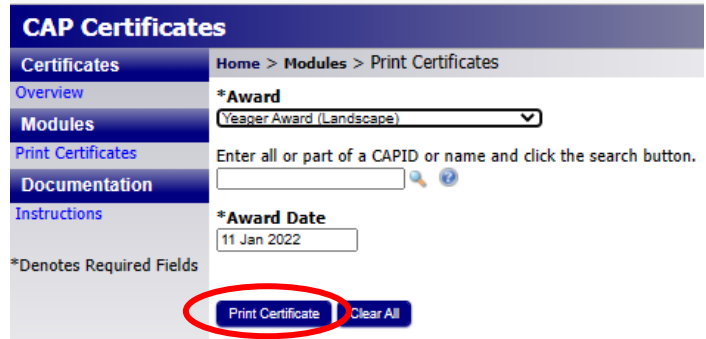


The Yeager Award certificate is printed at the squadron Level in eServices. Those with the authority to print the certificate go to Menu → Administration → CAP Certificates.

Click on the dropdown arrow and select Yeager Award. Enter the member’s CAPID or name to find the member.

Enter the date the award was achieved. Click Print Certificate. The certificate is ready for presentation to the member at your unit’s next award ceremony.

An extra congratulations to the four NC-160 Cunningham Field Composite Squadron members who achieved the Yeager Award in February. Well done!



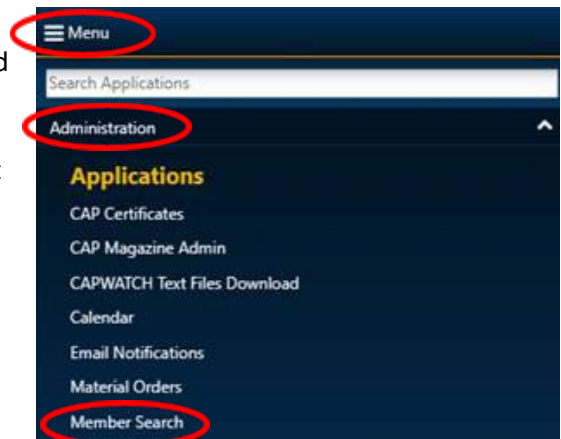
How Do I...

The “How Do I” section contains items and tips that will help members navigate eServices, find information and provide “I didn’t know that” items.

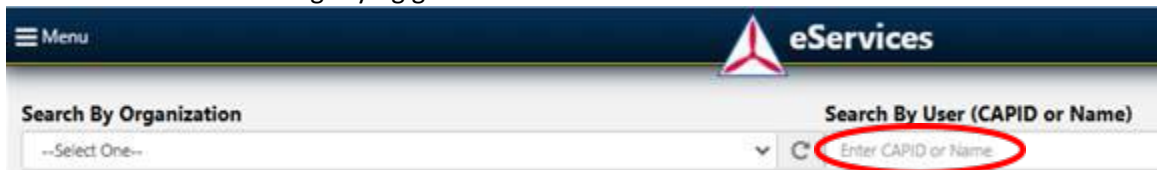
How Do I Access My Full Report in eServices?

You may be familiar with accessing information about your CAP service, awards, accomplishments, and courses completed by clicking on your name at the top right side of the screen in eServices. This gives you the information in sections. Did you know that you can obtain all this information in one full report that can be downloaded and printed? This is a great way to keep track of your CAP service and accomplishments.

To access this report click on Menu → Administration → Member Search



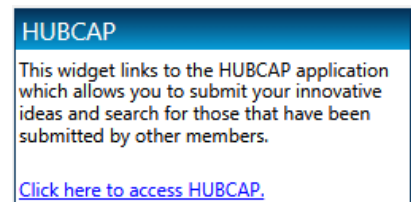
On the next page, enter your CAPID in the “Search By User” box and click the little magnifying glass or enter



The next screen shows some basic information. Click on where it says [Member Search Report](#). This is listed in blue type on the screen. This opens a report with all your general info, contacts, achievements, duty positions, qualifications and training completed, awards, promotions, specialty tracks, and attendance. Save it to your computer and periodically download it every few months to keep an up-to-date record.

How Do I Access HUBCAP and What is It?

Civil Air Patrol’s innovation HUBCAP is focused on honoring the contributions to innovation our members make every day by highlighting and making accessible innovative solutions that enhance mission execution and/or mission relevance. Designed by the Technical Advisory Group, HUBCAP serves as an eServices repository where innovation solutions are shared with other CAP members. All active CAP members have the ability to submit their



innovations to the portal, as well as browse the repository for posted solutions that may meet a local operational challenge.

On the eServices main page click on [Click Here](#) to access HUBCAP. There are now 39 entries in HUBCAP. Check out the many different selections such as Cadet Programs, Operations, Safety, Historian, Logistics, Public Affairs, Personnel, and more. You can try out the programs that are posted and provide feedback to the member.

Other Learning and Training Opportunities

This section lists other training resources inside and outside of Civil Air Patrol that will increase your knowledge and enhance your skills.

Mid-Atlantic Region Training Leaders of Cadets Intermediate Course – 5 March

The Mid-Atlantic Region is offering a Training Leaders of Cadets Intermediate course on 5 March. According to the registration form, you do not need to have TLC Basic to take this course. However, if TLC Basic is required for a rating in a Specialty Track, you will need to take TLC Basic in addition to this course. Click [MAR TLC Registration](#) to access the form and register for the course. Class size is limited and the deadline to register is 1 March. Contact Maj Patricia Fisk-Moody, MAR TLC Intermediate Activity Director with any questions.



Cyber Education for All Members of CAP



Civil Air Patrol has partnered with Cisco Networking Academy (NetAcad) to make cybersecurity support, training and curriculum resources available for free to all 55,000 CAP members. [Check out the announcement](#) (PPTX) and [read the full story](#) on this exciting partnership between Cisco Networking Academy and CAP! The Cisco NetAcad courses will be released in quarterly cohorts to help encourage completion and to help with recruiting new members to join CAP.

Quarter 1 2022 will run from 1 January 2022 - 31 March 2022. Click [Cisco Networking Academy](#) to go to the webpage for a list of the courses being offered this quarter and additional information about cyber programs.

Collegiate Transfer Program

On Jan. 4, CAP signed a Collegiate Matriculation Agreement with Frederick Community College in Maryland for the transfer of some National Emergency Services Academy-Mobile Training Team (NESA-MTT) delivered courses into college semester hours. The arrangement includes up to nine semester hours of college credit.



Both senior and cadet members can:

- Establish college enrollment and a transcript of courses through the college.
- Receive no-cost college course credit from attendance at recognized NESA-MTT delivered courses, to be used toward completion of an associate degree in emergency management.
- Receive no-cost college course credit from attendance at recognized NESA-MTT delivered courses, to be used toward completion of a Certificate in Emergency Management.
- Be accepted into the college as in-state residents, without being charged nonresident fees.

In addition, cadets 16 years and older can be dual-enrolled in high school and college. Click [CAP Collegiate Transfer Program](#) to learn more!

Please forward any questions you have about this newsletter and Education and Training to Lt Col Kathy Nicholas knicholas@ncwgcap.org