



NC Wing Education and Training Newsletter May 2025



I had the opportunity last month to attend a seminar at the NCWG conference that epitomizes one of the primary purposes of the Civil Air Patrol Education and Training program. 1st Lt Brandon Noel's session on Microsoft 365 Copilot demonstrated a powerful suite of Artificial Intelligence tools that we can access at no charge. These tools are one of the ways that we can be more effective in our individual staff areas. Using plain speech, he demonstrated the system creating an aerospace quiz with an answer key based on a chapter of *The Journey of Flight*. It took about 30 seconds to create a document that would have taken me an hour. Even considering the 15 minutes I would spend verifying the answers due to my hesitance to trust a new tool, the time saved preparing for meetings would be invaluable.

He demonstrated another tool used by his squadron to identify and schedule cadets for O-flights. This process, created by a 17-year-old cadet, replaced a cumbersome task typically performed once a quarter with a program that is run every week or two. He also touched on the ways the system can be abused. Copilot will write an excellent background paper for a cadet's staff duty analysis in Phase III. The problem with this is that other than learning how to use AI, what has the cadet really learned? Can they effectively organize their thoughts? Have they developed the discipline required to research a topic? Will they remember the material well enough in a week to make a leadership decision based on the paper?

These tools definitely have a place in automating repetitive tasks, identifying trends, and generating meeting notes, but there are times when the AI detection tools that he also introduced need to be used. The closest analogy that I can think of would be attending a seminar on mobile telephones back in 1990. The productivity increases were staggering but the car wrecks from people irresponsibly using the tool continue to be an unfortunate side effect. AI is here with all its benefits and problems. Take some time to educate yourself on this or another topic that fascinates you.

"The secret to getting ahead is getting started" Mark Twain

Maj Chad Hooper, NC Wing Director of Education and Training

In This Edition

Education and Training Awards
Year of Ownership Series
VolU Virtual In-Residence Classes
VolU Levels II & III Classes Held
NC Wing Conference Recap
CAPR 39-1 Interim Change Letter
NCWG Education & Training Webpage
Accessing Full Member Report
Points of Distribution Training
NCWG Incident Training Day – 14 June
ICS 300 and 400 Courses – June
2025 NESA Event – 30 June to 6 July
2025 NCWG SAREX – 8-10 Aug
Training Leaders of Cadets – 23 Aug

Education and Training Program Level Completions in Apr

(Feb 19-28 achievements are included in this newsletter)

Level I Member




NC-022 SM Isabella Kjaerulff, Capt John Taylor
NC-023 SM David Zimbelman
NC-024 SM Garrett Gordon
NC-031 SM Alec Forester
NC-052 SM John Mullis
NC-055 SM Eugene Johnson
NC-070 SM Mychal Gallop
NC-079 SM Lauren Hite
NC-121 SM Katherine Carpenter, SM Vance Carpenter Jr,
SM Brian Flaherty, SM Clint Watkins
NC-124 SM Roi-kyi Bryant
NC-160 SM Michael Lynch
NC-162 SM Gregory Cline, SM Cooper Fogle,
SM Brandon Peyre-Ferry
NC-305 SM Daniel Malott II

Level II Davis

NC-145 2d Lt Heidi Erb

No Davis Award Ribbon – Leadership

Ribbon for Tech rating 

Level III Loening

NC-162 1st Lt William Brown II

NC-170 Capt Angela Kreuser

Level V Wilson

NC-022 Capt Susan Morrison

Yeager Award

NC-022 SM Isabella Kjaerulff, Capt John Taylor

NC-024 SM Garrett Gordon

NC-031 SM Alec Forester

NC-048 SM Rafael De Jesus, SM Patricia Doeden

NC-307 TSgt Christopher Mirisola

Specialty Track Ratings Achieved in April

Administration Technician Rating – 1st Lt William Dube, NC-160

Aerospace Education Technician Rating – 2d Lt Justin Strickland, NC-082

Cadet Programs Technician Rating – 1st Lt John Krueger, NC-300

Character Development Senior Rating – 1st Lt William Mellick Jr, NC-022

Command Master Rating – Lt Col Christopher Duemmel, NC-001

Education and Training Technician Rating – Maj Jason Witte, NC-301

Emergency Services Technician Rating – Capt Everett Hite IV, NC-079

Finance Technician Rating – 2d Lt Michelle Emerson, NC-019

Health Services Technician Rating – Maj Russell Slaughter, NC-121

Inspector General Master Rating – Lt Col Christopher Duemmel, NC-001

Inspector General Technician Rating – Lt Col Daniel Guadalupe, NC-005

Public Affairs Senior Rating – 1st Lt William Brown II, NC-162



Congratulations on Completing Commander's Courses in April

Group Commander's Course – Lt Col John Phillips, NC-005

Squadron Commander's Course – Capt Michael Hall, NC-031

TSgt Ellen Franks, NC-002

Education and Training Program

Year of Ownership Series

Have you participated in the Year of Ownership Sessions? If you cannot make it to the live virtual sessions, they are available for you to view in Absorb. Because there will not be a national conference this year, we are engaging in virtual learning experiences with many CAP members who bring us valuable and timely content. Brig. Gen. Regena Aye's Year of Ownership kickoff and Echelon Front's Rob Jones set the tone for a great series. Other past presentations include Ownership and Airworthiness Panel Discussion, Extreme Ownership Principles, Owning the Stakeholder Experience, Communicating and Messaging Ownership, Cadet Protection Ownership, and more.

Enhancing Cadet Protection with Katie Thurson will continue the series on 8 May. On 24 May, there will be a Panel Discussion on Leadership and Ownership with Maj. Gen. Regena Aye. Bookmark the [Year of](#)



[Ownership](#) webpage to stay updated on upcoming sessions. Then go to Absorb to register for sessions or view the ones you have missed. Remember, attending or viewing six sessions will give you a conference credit for Level III in the Education and Training Program.

By fostering a culture of ownership, we ensure that our actions today build a lasting legacy and positively shape the future of Civil Air Patrol for the next 80 years and beyond. Join us in this transformative journey as we take ownership of our missions and work together to secure a thriving future for our organization.

If you would like to learn more about Echelon Front's principle of extreme ownership, you can borrow Babin and Willink's books *Extreme Ownership*, *The Dichotomy of Leadership*, and *Leadership Strategy and Tactics* from the Department of Defense (DoD) Library via [Libby](#) (not affiliated with nor endorsed by CAP or Echelon Front) or you can purchase a copy on [Amazon](#) or other book sellers.

Volunteer University Virtual In-Residence Classes

The Virtual In-Residence Program has established a calendar of upcoming Levels II, III, and IV classes to make it easier to find when a Volunteer University module is offered. To access the calendar, go to the [National](#) website, and under the Members tab, select Education and Training. Then select [Virtual In-Residence Program](#). Access the [ViR Calendar](#) by clicking on the red ViR Calendar button.

VIR Calendar

Below is an example of the calendar for the first ten days of May.

Today < > May 2025							Month
SUN 27	MON 28	TUE 29	WED 30	THU May 1	FRI 2	SAT 3	
7pm LEVEL 3- Leadli			7pm LEVEL 4- Mentc	8pm LEVEL 2- Choo 9:15pm LEVEL 2- Acc			
4	5	6	7	8	9	10	
7pm L5 CY 25 Opera		2:30pm LEVEL 4- Pri 4pm LEVEL 4- Devel				7pm CY 24-2 L5 8pm CY 24-2 RCC	

The calendar is refreshed when ViR instructors announce upcoming classes. You can only register for the class in Absorb. After finding a module you wish to take in the calendar, go to Absorb and enroll in the ViR class. The [Virtual In-Residence Courses Enrollment Instructions](#) will guide you through enrolling in the module. This document is also on the [NC Wing Education and Training Resources](#) webpage.

Volunteer University Levels II and III Classes Held

The NC Wing Education and Training staff held Volunteer University Level II and III classes before the NC Wing Conference. Level III was conducted as a hybrid class with a virtual session on 5 April, and both Levels held in-person sessions on 11 April at the GTCC



Aviation Campus. There were 7 Level II and 25 Level III students who completed moderated modules. Level II is the Learning Phase, and Level III is the Leadership Phase in CAP's Education and Training Program. We appreciate the members who attend and work on increasing their knowledge and skills in CAP.



Thank you to all the instructors and staff who made this event a success! Col Liz Sydow, Lt Col Brendan Kearns, Lt Col Kathy Nicholas, Lt Col Valerie Brown, Lt Col Danny Guadalupe, Lt Col Trish Fisk-Moody, Lt

Col Kevin Reinstein, Maj Russell Slaughter, Maj Brent Wooters, Maj Chad Hooper, Capt Glenda Engstrom, TSgt Ellen Franks, and 1st Lt Daniel Erb.

This event also provided an opportunity to hold a special lunch meeting for participating Volunteer University Instructors to discuss ways to enhance our Instructor Program and develop better support for our NCWG team of instructors. Some ideas for consideration are a Volunteer University Instructors Course delivered in person, seminars for sharing best practices for instruction, a workshop for ETOs to advance in their Specialty Track ratings, and practice sessions for the activities contained in modules.

Creating an Education and Training Summit - We are soliciting ideas from the membership, especially those supporting our members' education and training, so that we can focus on what is most needed. Our success is built on communication and collaboration. Please send your thoughts about what would be most valuable to Maj Chad Hooper at chooper@ncwgcap.org.

2025 NC Wing Conference Recap

By Capt Glenda Engstrom, NC Wing Public Affairs Officer

The 2025 North Carolina Wing Conference was held on April 12, 2025, at the Embassy Suites in Greensboro, North Carolina. If you are interested in having a wonderful time networking with fellow members, along with learning information about different areas of education and training, then the yearly conferences are for YOU! There were a few pre-conference events that members were able to attend. You can see all of the fantastic photos at [2025 North Carolina Wing Conference - Civil Air Patrol](#).

First, a water survival course was held for members who are aircrews in case of an emergency while flying over water. Also, Level II and Level III in-person training was held at the Guilford Technical Community College. Members were able to learn with their peers for the completion of their education and training levels. On Friday night, a social event was held for guests to meet and greet each other.

Saturday morning started early with the General Assembly. North Carolina Wing Commander Colonel Dennis Bissell, Civil Air Patrol Brigadier General R. Jason Bailey, and Mid-Atlantic Region Colonel Eugene Egry III, spoke of the amazing accomplishments the NCWG had over the past year. Several members were recognized with awards. CMSgt Christopher Kehrer turned over NCO Command to MSgt Christopher Cozzi after his years of dedicated service. Seminars were held in the afternoon, where members could learn different areas of expertise. The cadets held a fun talent show during this time as well! In addition, the evening banquet was quite the event with great food and powerful speeches. To end the evening, the cadet ball was exciting to witness everyone having such a good time laughing and dancing.



In close, this was another successful conference with camaraderie that proves NCWG leads the way in CAP's core values! Save the date for the 2026 conference scheduled for February 13-14, 2026!

CAPR 39-1 Civil Air Patrol Uniform Regulation – Interim Change Letter 25-02



[CAPR 39-1 Civil Air Patrol Uniform Regulation](#) has been updated with Interim Change Letter (ICL) 25-02 issued on 16 April. Among the changes listed in the ICL are changes to wearing military medals, ribbons, and badges on corporate uniforms, the addition of black suede combat boots, a navy blue tactical hat, service CAP NCO device, and blue GORE-TEX parkas. Please review the CAPR 39-1 changes and pass this information to your fellow



members. A recommendation is to have your squadron command team and personnel officer set aside time and lead an upcoming meeting to present the changes and the wearing of the different CAP uniforms. Enlist your NCO, if you have one in your unit, and cadets to demonstrate where to place items on uniforms.

How Do I...

The "How Do I" section contains items and tips to help members navigate eServices, find information, and provide "I didn't know that" items.

How Do I Access the NC Wing Education and Training Webpage?



The Wing has many resources listed on the Education and Training pages on the [NC Wing Website](#). Below is a list with direct links to the web pages.

[Education and Training](#) – the main page for links to the CAP National website for Education and Training

[Education and Training Resources](#) – this page has links to regulations and pamphlets, guides, documents, and instructions for items in the Education and Training Program. The fillable Senior Member Education & Training and Promotion Eligibility Chart is listed here, along with the Level Module tracker documents.

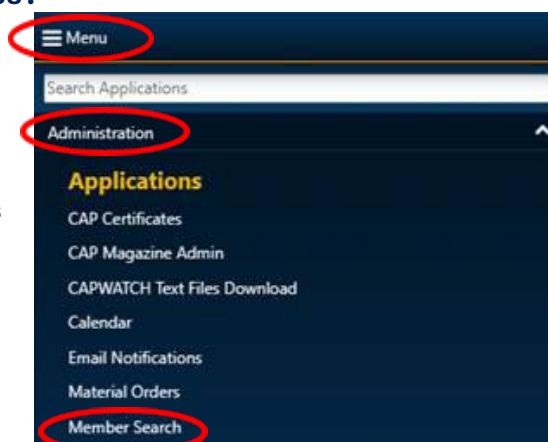
[Education and Training Newsletters](#) – all NCWG Education and Training Newsletters are posted here. The newsletters are full of reference material and are available to download. Click on each year to see the topics for each month.

If you are looking for a specific item and can't remember which newsletter it was in, use the handy "Ctrl F" function on the webpage. It is "Cmd F" on a Mac computer. You can also use the "F3" button as it will open the search/find function on a Windows Explorer, Firefox, and Chrome internet page (same as Ctrl F).

How Do I Access My Full Member Report in eServices?

You may be familiar with accessing information about your CAP service, awards, accomplishments, and courses completed by clicking on your name at the top right side of the screen in eServices. This gives you the information in sections. Did you know you can obtain all this information in one full report that can be downloaded and printed? This is a great way to keep track of your CAP service and accomplishments.

To access this report, click on Menu → Administration → Member Search.



On the next page, enter your CAPID or name in the "Search By User" box and click enter.



The next screen shows some basic information. Click on where it says [Member Search Report](#). This is listed as **blue** type on the screen. This opens a report with all your general info, contacts, achievements, duty positions, qualifications and training completed, awards, promotions, specialty tracks, and attendance. Save it to your computer and periodically download it every few months to keep your up-to-date record.

Other Learning and Training Opportunities

This section lists other training resources inside and outside of Civil Air Patrol that will increase your knowledge and enhance your skills.

Points of Distribution - NC Wing Group Level Training

Points of Distribution (PODs) are centralized locations where the public can pick up life-sustaining commodities following a disaster or emergency. NC Wing members work alongside NC Emergency Management in this area to assist the state in times of need.

Below are the announced Wing opportunities in order of training date. Attend one of the trainings to prepare to serve our communities!

Group 2

Saturday, 0800 hrs., 3 May 2025, Host - NC-145 Franklin County Composite Squadron

Location: Triangle North Executive Airport, 440 Airport Road, Louisburg NC 27549

POC: Maj Christine Weber, christine.weber@ncwgcap.org

Group 6

Saturday, 0800 hrs., 10 May 2025, Host - NC-107 Randolph Composite Squadron

Location: Hopewell Friends Meeting Church, 244 Hopewell Friends Road, Asheboro NC 27205

POC: Capt Lucas Hunt, lucas.hunt@ncwgcap.org

Group 1

Saturday, 0800 hrs., 7 Jun 2025, Host - NC-124 Hickory Comp Squadron

Location: Hickory Regional Airport, 3101 9th Ave Drive NW, Hickory, NC 28601

POC: Maj David Hartman, david.hartman@ncwgcap.org



NC Wing Incident Training Day – 14 June

Emergency Services

Classroom Training

And

Tabletop Exercises

NC Wing Incident Staff Training Day Courses are back by popular demand! We will host this event at Wing Headquarters in Burlington on 14 June 2025.

This is an all-day classroom and tabletop exercise day. We will offer courses for each incident staff specialty (IC/Command, OSC, PSC, LSC, FASC, AOBD, Communications, and others). See the email from Maj Chirik dated 4/9/25.

These courses give members the foundation to take the next step in their incident staff training and work on SQTR signoffs. All members interested in exploring the next level of qualification, completing SQTR tasks, or experienced professionals looking to refresh their skills are encouraged to attend.

A \$10 registration fee (payment link at the end of the registration form) will cover a catered lunch. Please register at the link below:

<https://forms.office.com/Pages/ResponsePage.aspx?id=WVLqN3zUxUuFnjQPxdYXrrEz7WMshzNLnWpdq0j2wNhUM0RRWEJDU0pOUFUzSEg0MDNLRzVJNVNCOs4u>

Contact Maj Matt Chirik, Director of Emergency Services, at mchinik@cap.gov with any questions.

ICS 300 and ICS 400 Courses

The NC Wing is hosting ICS 300 and ICS 400 courses in June 2025 in conjunction with Alamance Community College. These courses are essential for advancing into higher incident command staff positions. Both courses will be held at North Carolina Wing Headquarters.

Incident Command System for Expanding Incidents, ICS 300

ICS 300: Thursday, 19 June through Sunday, 22 June

Prerequisites required for ICS 300 are ICS 100, 200, 700, and 800

Registration link for ICS 300 -

<https://terms.ncem.gov/TRS/courseDesc.do?sourcePage=courseSearch&cofId=170883>

ICS 400: Saturday, 28 June through Sunday, 29 June

The prerequisite for ICS 400 is ICS 300.

Registration link for ICS 400 -

Advanced Incident Command System For Complex Incidents, ICS 400

<https://terms.ncem.gov/TRS/courseDesc.do?sourcePage=courseSearch&cofId=170884>

The deadline to register is a week prior to the course start date. For further information and questions, please contact Maj Jordan Crawford at Jordan.Crawford@ncwgcap.org.

2025 National Emergency Services Academy (NESA) – 30 June to 6 July



Applications are still being accepted for the 2025 National Emergency Services Academy (NESA) held at Camp Atterbury in Edinburgh, Indiana. It's not too late to apply. Courses are being held during our single session from Monday, 30 June, through Sunday, 6 July. There are courses for all members interested in emergency services, and this is an excellent opportunity for both new and old members to train with hundreds of other personnel from across the country who have already signed up to attend.

We encourage you to apply soon to get the course you desire by 15 May, as historically, most slots are filled by then, and some courses close sooner because of the lead time to order necessary supplies and equipment to support students. Registration will remain open as long as we can accept applications. Some courses only have a few slots, so we encourage anyone interested to apply now. Registration is hosted in e-services in the Registration Zone. You will need to log in to apply online. Applications are incomplete and cannot be submitted until the release forms available in Registration Zone are properly signed and witnessed (if necessary) and uploaded. Additional information about NESA can be found on the [website](#), along with the [downloadable NESA Course Dates](#). The start and end dates listed are primarily for travel, though introductory meetings are held the evening of the welcome date, and graduation is held the morning of the end date. Please contact your unit's Education and Training Officer for further information. NESA's staff email is NESA-ADMIN@nesa.cap.gov.

2025 NC Wing SAREX – 8-10 August – Save the Date

Please mark your calendars for the NC Wing SAREX at wing headquarters in Burlington, NC. This is a great training opportunity for ground teams, incident staff, and aircrews! We will be offering overnight camping and limited indoor lodging. Arrival will be in the evening on 8 August. More information and registration will be forwarded closer to the date.



Mid-Atlantic Region Training Leaders of Cadets Course – 23 August



The Mid-Atlantic Region Cadet Programs Team is hosting a Virtual Training Leaders of Cadets (TLC) Intermediate course via MS Teams on Saturday, August 23, 2025, from 8:00 am to 4:30 pm EST. The TLC Intermediate Course is a discussion-based course designed to prepare cadet programs officers to lead the squadron's cadet program. This course counts toward a unit's requirement to have at least two senior members current in TLC. It also counts toward QCUA and the Cadet Programs Specialty Track senior rating. TLC-Basic is not a prerequisite for this course. Participants must complete one online module in Absorb before the virtual course.

Sign up in [Registration Zone](#). You can also search for it under MAR-MAR-001 or "[TLC-I]." Registration is initially open to the Mid-Atlantic Region. If space is available, it will be opened to other regions on 1 Aug 2025. We expect a high demand, so register early! For more information, visit the Training Leaders of Cadets webpage. Contact Lt Col Patricia Fisk-Moody, pmoody@mar.cap.gov, with any questions.

Please forward any questions you have about this newsletter and Education and Training to Lt Col Kathy Nicholas at knicholas@ncwgcap.org