



HEADQUARTERS NORTH CAROLINA WING  
 CIVIL AIR PATROL  
 UNITED STATES AIR FORCE AUXILIARY  
 3520 Alamance Road  
 Burlington NC 27215



## NC Wing Education and Training Newsletter June 2022



I recently read an article on excellence, “Managing Yourself: The Paradox of Excellence” by Thomas and Sara DeLong. This is a quote from the article, “To achieve continued success, you must open yourself up to new learning experiences that may make you feel uncertain at best and incompetent at worst. Remember that those feelings are temporary and a prelude to greater professional ability”. There are many areas in Civil Air Patrol that are new to us. Whether it is learning how to be a mission scanner, ground

team member, leading cadets, exploring various duty positions, and taking Volunteer University modules. We have to start somewhere to learn and gain experience. Personal growth takes place in all these opportunities we have. Do you have a passion and desire for what you are doing personally and professionally? If we have a care and put the best effort into what we do, it will lead to excellence.

*Lt Col Kathy Nicholas, NC Wing Director of Education and Training*

### Education and Training Awards

**Congratulations to the following members on completing Education and Training Program Levels and earning awards in May**

**Level I Member** – NC-019 SM Arthur Boger, SM Nathaniel Parker, SM John Thomas



NC-022 SM Gavyn Morton

NC-031 SM Richard Willard Jr, SM Christopher Kidd

NC-048 SM Ronald Lee Jr, SM Thomas McKay

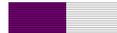
NC-171 SM James Castillo, SM Gwendolyn Currie, SM Felicia Marlow, SM Wasiu Ope,  
 SM Collin Reaves, SM Nicholas Vanicek, SM Jessie Whitley, SM Shawn Willard

NC-300 SM Susan Robinson

NC-305 SM Bethany Norton

**Level II Davis** – NC-022 Capt John Martin

No Davis Award Ribbon - Leadership Ribbon for Tech rating



**Yeager Award** – NC-019 SM Derek Broadhead



NC-023 SM Angela Kreuser, 2d Lt Sarah Phillips

NC-048 2d Lt Yelena McManaman

NC-070 SM Bobby Slaughter

NC-082 SM Thomas Painter

NC-124 Capt Barbara Emaus

NC-160 SSgt Michael Staats

NC-162 1st Lt David Leach

NC-170 SM Michael Davis

NC-171 SM Oscar Tew, SM Nicholas Vanicek

### Congratulations to members who earned Specialty Track Ratings in May

Administration Senior Rating – Lt Col Daniel Guadalupe, NC-005

Aerospace Education Technician Rating – 1st Lt David Leach, NC-162

Cadet Programs Technician Rating – 2d Lt Haleigh Wooters, NC-070

Health Services Technician Rating – 1st Lt Tyler Smith, NC-107

Logistics Master Rating – Maj Donald Piasecki, NC-171  
Safety Technician Rating – Capt John Martin, NC-022  
2d Lt Stephen Beal, NC-057  
Public Affairs Senior Rating – 1st Lt Glenda Engstrom, NC-171  
Public Affairs Technician Rating – Capt Bruce Hudson, NC-143  
Recruiting and Retention Technician Rating – Capt Bruce Hudson, NC-143

## Education and Training Program

### Introducing the NC Wing Specialty Track Subject Matter Experts

#### **SUBJECT MATTER EXPERTS: WHY YOU SHOULD USE THEM AND HOW TO FIND THEM**

Subject Matter Experts (SMEs) are experienced members with Specialty ratings, recommended by commanders to help you in earning your Specialty Track rating. They are familiar with your requirements - Service, Training, Activities and Knowledge (STAK). The Subject Matter Expert acts as a guide and mentor to members.

SMEs are available to assist, especially if there is no member available in the member's unit who is rated in their Specialty. SMEs are listed on the [NCWG Education and Training SME](#) webpage.

We gratefully thank our SMEs for their willingness to help grow NC Wing one member at a time!

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### Great Learning Opportunities at the 2022 National Conference 25-27 August Registration is Open!

You are invited to join your fellow CAP members from across the country (in-person) at this year's CAP National Conference in Louisville, KY. Both Friday and Saturday have keynote speakers. There are 48 learning sessions and 8 discovery sessions scheduled. Click [Learning and Discovery Sessions](#) for descriptions of each session. Come early for three pre-conference sessions - G1000 Ground School, Volunteer University Instructor Course, and Symposium for Health Service Officers.



Saturday night will be an ["Evening at the Museum"](#) featuring a VIP Kentucky Derby Museum experience. It will be a great time to Connect, Learn, and Celebrate! Click [2022 National Conference](#) to go to the registration and information webpage on the national website. I hope to see you there!

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### Registration is Open for Level IV Moderated Modules – Starting 21 June

Registration is now open for Level IV moderated modules. There are 14 moderated modules. Class dates are the third Tuesday of each month at 1900 hrs. beginning on 21 June and ending on 20 December. Two modules each class night are being offered which will spread out the entire course time over seven months. The class size is limited to 20 and will be conducted through the Teams environment. You must have completed Level III to enroll in Level IV modules.

# LEVEL 4

There are individual sign-ups for each date. You can register for one or both modules for that date. This provides the opportunity to take modules in a variety of ways, whatever your schedule permits - cohort, Virtual In-Residence, and through this venue.

The first two modules are "Prioritization and Time Management" and Boards and Boards Leadership". Click [Register for Level IV Modules](#) to access the form for June. There is pre-course work required to be completed prior to the class. It is the responsibility of the student to be fully prepared to participate in the class in order to receive credit. Please contact Lt Col Kathy Nicholas at [knicholas@ncwgcap.org](mailto:knicholas@ncwgcap.org) if you have any questions.

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## Volunteer University's Role in Your Unit

*By Capt Brent Wooters, Commander Dan River Flight, NC-070*



We have all been in the position within the new Education and Training Program of knowing that motivated member that wanted to blast through their current level or maybe that member was us. Motivation runs strong as you soar through the un-moderated modules and then smack...you hit the wall known

as the moderated modules. The new Education and Training Program offers many ways to accomplish these modules that are more intuitive and interactive yet some of these can be more of a logistical challenge as you wait for a cohort to start or wait for that VIR class that happens once maybe twice per month. We all know the saying, "Strike when the iron is hot," and we do not want our motivated members to lose momentum. The value of having a Volunteer University Instructor in your unit can not be overstated in these situations.

Currently I am the Commander of the Dan River Flight, NC-070, and an instructor with Volunteer University through Level 4. We started with 3 people that were current Civil Air Patrol members and therefore all of the remaining senior members were coming in at ground zero all at one time. Our new members were motivated and once we got them acclimated on the eServices and Axis platforms they were soaring through Level 1 and into Level 2 Part 1 when we started to approach that brick wall. I along with the Education and Training Officer made the decision that since we were fortunate to be able to complete the moderated modules in house we would do exactly that. One Thursday per month was allocated to Education and Training and we covered the moderated modules for Level 2 Part 1 and kept moving into Level 2 Part 2. I am very proud to say that all of the members that started with us have completed all of the modules within Level 2 and are working on specialty track ratings for Level 2 completion. I wholeheartedly believe that we would not have been able to achieve the goal of getting our members through Level 2 had we not had the in house Volunteer Instructor available.

One of the greatest methods of utilizing in house Volunteer University instructors is a joint partnership between your units Education and Training Officer and the Commander or Deputy Commander for Seniors. We have structured the senior member program much like the cadet program in that we have an agenda for each weekly meeting and the Education and Training Program has a dedicated night. The Volunteer University Instructor can teach the moderated modules as they are needed in order to keep the membership progressing in the training program and as our Wing Commander noted increase our "bench strength."

Those that are in the Education and Training sections of your unit or any member interested in assisting other members in progressing through the program should consider applying to be a Volunteer University Instructor. The world we are in is very static and the only way that we as an organization can keep ahead of the ebbs and flows of change is through education and experience and Volunteer University is the driving force for that education.

Editor's note: For information on how to apply to be a Volunteer University Instructor please go to <https://www.gocivilairpatrol.com/members/ed-training/volu-main>

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### Education and Training Resources on the NC Wing Website

We have been working on adding items to the Education and Training pages on the NC Wing website. If you have not been there recently, please click on the following links to see what is new.

[Education and Training](#) – main page includes links to CAP National website

[Education and Training Resources](#) – this page has links to regulations and pamphlets, guides, documents, and instructions for items in Education and Training Program

[Education and Training Newsletters](#) – all NCWG Education and Training Newsletters are posted here. The newsletters are full of reference material and are available to download. Click on each year to see the topics



for each month. If you are looking for a specific item and can't remember what newsletter it was in use the handy tip from this newsletter in the article "How Do I Search for an Item on a Webpage".

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## Reading Professional Levels Screens – Paused

We are pausing our series on how to read the Professional Levels screens this month due to many important and timely articles in the newsletter. We'll continue it again in July. This series will help by providing information on what you are viewing and what documents to upload. For instructions on how to access Professional Levels see Part 1 in the [March Newsletter](#). To review how to submit a completed Level for Approval see Part 2 in the [April Newsletter](#). In the [May Newsletter](#) we discussed what the letter "i" in the gold circle means and uploading documentation for required items.

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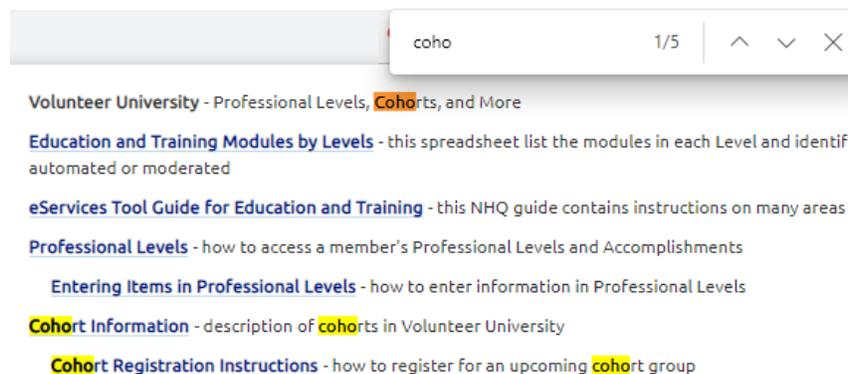
## How Do I...

The "How Do I" section contains items and tips that will help members navigate eServices, find information and provide "I didn't know that" items.

## How Do I Search for an Item on a Webpage?

Our thanks go out to Lt Col Daniel Guadalupe for this helpful tip.

How many times have you been on a webpage looking for one specific item? You know it's there, but you just can't see it quickly. Try this. On a PC computer hold down the Ctrl key and hit the letter "F". On a Mac computer, it is the Command key instead of Ctrl.



There will be a small search bar that appears. As you type in the word you are looking for, all the words that begin with those letters are highlighted on the screen. This is an example of searching for cohort information on the NCWG E&T Resources webpage. Note that you do not need to type the entire word for items to be highlighted on the page.

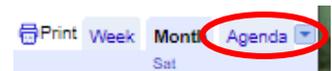
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## How Do I Easily Find a Module on the Virtual In-Residence Calendar?

Thanks go out to 1st Lt Robert Allen for pointing out this tip.

Volunteer University modules for Levels II, III, IV and Squadron Commander Courses are offered through the Virtual In-Residence Program. When you

access the link for the [ViR Calendar](#) it shows the current month. Instead of scanning through all the blocks looking for a specific module click on Agenda in the top right corner of the calendar to view a more readable list. You can also register from the Agenda list. See the above article for a helpful tip on "finding" items on a webpage that you can use to find modules on either the calendar blocks or agenda list.



NOTE: Before enrolling in [Virtual In-Residence Program](#) modules please review the information on the ViR webpage. Click on [Student Expectations](#) and [Pre and Post Course Assignments](#) to review this important MUST REVIEW information. It is the responsibility of the student to be fully prepared to participate in the class in order to receive credit.

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## Other Learning and Training Opportunities

This section lists other training resources inside and outside of Civil Air Patrol that will increase your knowledge and enhance your skills.

### 2022 National Conference 25-27 August – Registration is Open!

Please see the article under Education and Training in this newsletter for information on the 2022 National Conference. Click [2022 National Conference](#) to go to the registration and information webpage on the national website.

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### FEMA Damage Assessment Training



Imagery of Pre and Post Tornado Incident, December 2021

Have you always wanted to serve during a mission, but felt you don't get the opportunity because there are no disasters where you live, you don't fly, or you're not a member of a specialized team? Hopefully you read the recent article on Harnessing Technology in the spring edition of [Volunteer Magazine](#). If you're interested in supporting FEMA conduct imagery-based damage assessments, you now have the opportunity. On behalf of the CAP Geospatial Program, all CAP members, including our international squadrons are eligible to apply and help. Click [FEMA Damage Assessment Training](#) to go to the webpage on the CAP NHQ website to

read about the training and to register for the training. Click [CAP Geospatial Program](#) for more information on this program.

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### Registration is Open for Level IV Moderated Modules – Starting 21 June

Please see the article under Education and Training in this newsletter for information on registering for the Level IV moderated modules. Click [Register for Level IV Modules](#) to access the form for June. There is pre-course work required to be completed prior to the class. It is the responsibility of the student to be fully prepared to participate in the class in order to receive credit. Please contact Lt Col Kathy Nicholas at [knicholas@ncwgcap.org](mailto:knicholas@ncwgcap.org) if you have any questions.

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# LEVEL 4

### Training Leaders of Cadets Basic – Northeast Region – 8 & 15 June

The Northeast Region is holding a Training Leaders of Cadets Basic Course through Zoon on 8 and 15 June. Please check directly with them to see if there is any room left in the course. Click [NER TLC Basic Course](#) to go to the information and registration site. Please note that there is pre-course work to complete. Click [TLC Basic](#) for the student and instructor guides.

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### Points of Distribution - NC Wing Group Level Training – June and August



Points of Distribution (PODs) are centralized locations where the public picks up life-sustaining commodities following a disaster or emergency. This is one of the areas that NC Wing members work alongside NC Emergency Management in assisting the state in times of need.

Group 5 has conducted their POD training in May. There are five more opportunities to participate in this training. Be prepared to serve our communities!

Group 1

Saturday, 0800 hrs., 6 August 2022, HOST - NC-124 Hickory Comp Squadron  
Location: Hickory Regional Airport, 3101 9th Ave Drive NW, Hickory, NC 28601  
POC: LtCol McKay, 828-324-0584

Group 2

Saturday, 0800 hrs., 18 June 2022, HOST - NC-143 Franklin County Comp Squadron  
Location: North Executive Airport, 440 Airport Road, NC 27549-6806  
POC: Capt. Andrew Williams, [awilliams@ncwgcap.org](mailto:awilliams@ncwgcap.org)

Group 3

Saturday, 0800 hrs., 11 June 2022, HOST - NC-003 Greenville  
Location: Pitt-Greenville Airport, National Guard Building, 1401 N. Memorial Dr, Greenville, NC 27834  
POC: Capt Rimmer, [Robert.Rimmer@ncwgcap.org](mailto:Robert.Rimmer@ncwgcap.org)

Group 4

Saturday, 0800 hrs., 4 June 2022, HOST- NC-052 Sugar Valley Comp. Squadron  
Location: Sugar Valley Airport, 249 Gilbert Rd, Mocksville, NC 27028-7660  
POC: Major Rufus Brock, [rufus.brock@ncwgcap.org](mailto:rufus.brock@ncwgcap.org)

Group 6

Saturday, 0800 hrs., 25 June 2022, HOST - NC-162, Iredell County Squadron  
Location: N.C. Cooperative Extension - Iredell County Center, 444 Bristol Drive, Statesville, NC 28677  
POC: Major Scott Powell, [scott.powell@ncwgcap.org](mailto:scott.powell@ncwgcap.org)

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Please forward any questions you have about this newsletter and Education and Training to Lt Col Kathy Nicholas at [knicholas@ncwgcap.org](mailto:knicholas@ncwgcap.org)