



# NC Wing Education and Training Newsletter December 2022



Happy Anniversary Civil Air Patrol! You are serving in an organization that has an 81-year history. Is this your first year in CAP, or continuously serving for 5, 10, or over 20 years? Thank you for your dedication and commitment to serving your community, state, and nation. You are now also part of CAP's history. Please read the *Civil Air Patrol History Resources* article in the *Other Training Opportunities* section at the end of the newsletter to learn more about CAP's history.

Celebrating Thanksgiving last week reminded me to have an "attitude of gratitude." I'm in a service industry job in my career. Looking at the pile of things on my desk, I constantly try to change my attitude from "I have to get all this done" to one of seeing the opportunity of what I get to do that might have significance for someone else. I'm grateful to have these opportunities. Thank you all for your service and what you do for CAP. You make a difference. Your NC Wing Education and Training Staff wish you and your families a Merry Christmas, Happy Hannukah, and a joyous holiday season!

*Lt Col Kathy Nicholas, NC Wing Director of Education and Training*

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## Education and Training Program Level Completions in Nov

### Level I Member

- NC-019 SM Cindy Bailey, SM Holly Lane
- NC-023 SM Vansh Kalia
- NC-031 SM Gregory Bergman, SM Brittany Thompson
- NC-050 SM Robert Falls
- NC-055 SM Charles Barton, SM Kayla Hurst, SM Troy Register
- NC-121 SM Debasish Banerjee
- NC-145 SM John Davis Jr, SM Nicole Ramsey
- NC-160 SM Joanie Foster, SM Stephen Shomo Jr
- NC-300 SM Andrea Owens

### Level II Davis

- NC-019 1st Lt Derek Broadhead, 2d Lt Michael Kroft
- NC-048 2d Lt Yelena McManaman
- NC-055 2d Lt Brett Hudson
- NC-057 2d Lt Harry Nesbit Jr
- NC-070 2d Lt Timothy Wyatt 
- No Davis Award Ribbon - Leadership Ribbon for Tech rating

### Level III Loening

- NC-057 1st Lt Stephen Beal

### Level V Wilson

- NC-003 Maj Kimberly Morton
- NC-052 Lt Col Stephen Leighton
- NC-121 Maj Adrienne Talis

### Yeager Award

- NC-024 SM Jeffrey Glavin
- NC-055 SM Brett Hudson
- NC-055 SM Christine Hudson
- NC-055 SM Kayla Hurst
- NC-055 SM Ira Matney
- NC-070 SSgt William Rose
- NC-070 SM Timothy Wyatt
- NC-107 Maj Robert McGlohon
- NC-107 1st Lt Lucas Hunt
- NC-111 SM Thomas Anderson
- NC-145 SM Raymond McConnell
- NC-300 SM Joel Levy
- NC-305 SM Jerry Cowand II

## Congratulations on Completing Commander's Courses in November

Group Commander's Course – Capt Bruce Hudson, NC-055

## Specialty Track Ratings Achieved in November

Administration Master Rating – Lt Col Michael Smith, NC-107  
Administration Senior Rating – Capt Jennifer O'Connor, NC-031  
Aerospace Education Technician Rating – 2d Lt Harry Nesbit Jr, NC-057  
Cadet Programs Technician Rating – 2d Lt Jennifer Gragg, NC-052  
2d Lt Harry Nesbit Jr, NC-057  
Emergency Services Senior Rating – Maj Robert Call, NC-001  
1st Lt Stephen Beal, NC-057  
Emergency Services Technician Rating – 1st Lt Derek Broadhead, NC-019  
Finance Master Rating – Capt Danna Ross, NC-001  
Finance Technician Rating – Maj David Wallach, NC-111  
Health Services Senior Rating – 1st Lt Tyler Smith, NC-107  
Inspector General Senior Rating – Lt Col Joseph Weinflash, NC-001  
Inspector General Technician Rating – Lt Col Brendan Kearns, NC-001  
Logistics Master Rating – Maj Walter Rodriguez, NC-160  
Logistics Technician Rating – Lt Col Robert Mason, NC-005  
Operations Senior Rating – Lt Col John Phillips, NC-023  
Personnel Senior Rating – Capt Jennifer O'Connor, NC-031  
Personnel Technician Rating – 2d Lt Michael Kroft, NC-019  
Professional Development Senior Rating – Capt Jennifer O'Connor, NC-031  
Public Affairs Technician Rating – 2d Lt Yelena McManaman, NC-048  
Recruiting and Retention Master Rating - Lt Col Michael Smith, NC-107

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## Education and Training Program

### On Mentoring...

*By Lt Col Stephen Leighton, Senior Program Manager for Health Services, Nat CAP*

Let's start by considering the question: "Just what is Mentoring"?

Mentoring generally refers to a situation in which a person with greater experience and wisdom guides another person to develop both personally and, often, professionally. If we think about it, we have all been mentored at many different points during our



lives, beginning with that kind of mentoring we often refer to as parenting. For those of us with children, we have experienced both being mentored by our own parents, older siblings, and relatives, and then using our life experiences (and often our own experiences being mentored) to parent or mentor our own children.

Many of us have also experienced being mentored by others in our lives, including teachers, spiritual advisors, friends, and employers. Mentoring is intended to foster and develop strengths, broaden perspectives and deepen the capabilities of the one being mentored. And, mentoring can take a wide range of forms from a brief, one-time encounter, to a relationship that develops over a lifetime. It is likely that we have had interactions with others that are characterized by a wide range of forms and which have had many different impacts on our own lives.

Some of us may well be wary of being mentored. This may reflect unfortunate interactions with others in our lives in which the outcomes were not to our liking. Being a "good mentor" involves our CAP Core Values: mentoring others must exemplify respect and integrity. Those who are being mentored need to be able to rely on the mentor to treat what is shared with great respect, honoring our need for privacy.

For those who haven't heard, CAP now has an excellent Mentoring program, with opportunities for members who would like to find a mentor and training for members who would like to become mentors. If you are interested in either finding a mentor or becoming a mentor, you can access the program at [gocivilairpatrol.com](http://gocivilairpatrol.com)

and follow this link: <https://www.gocivilairpatrol.com/members/ed-training/mentoring/senior-member-mentoring>

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## Virtual In-Residence Program – Winter Schedule Posted – Registration Is Now Open



The Virtual In-Residence Program's winter calendar is now accepting registrations. If you are looking for any modules in Levels II, III and IV please click [Virtual In-Residence Calendar](#) to register for the modules you wish to take.

Click on the ViR webpage to review the Student Expectations. It is most important to be prepared by reading the Study Guides and other supplemental material prior to the module. There are links on this webpage to download all the materials for the level, including student guides, instructor guides, PowerPoint presentations, and supplemental reading/assignments. In addition, some modules have prework or homework assignments that must be completed for credit to be awarded. These are great opportunities for you to complete modules in a face-to-face Teams setting, interacting and making connections with other members throughout the country.

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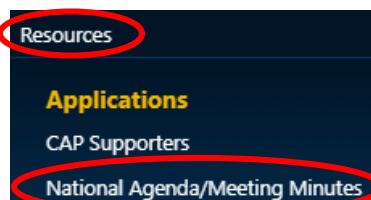
## Civil Air Patrol Board of Governors

On 12 November, Civil Air Patrol held a Preparing for the Board of Governors seminar hosted by Volunteer University Continuing Education. I enjoyed attending and listening to board members about their service and the Board of Governors (BoG) responsibilities. Did you know the BoG was established in 2000 and is the governing body of CAP? It comprises four members appointed by the Secretary of the Air Force, four CAP Members-at-Large, and three members from interested organizations.

Leadership Development Virtual Seminar  
Preparing for a Seat on the Board of Governors



The BoG establishes policy, amends CAP's Constitution and Bylaws, and is responsible for key personnel actions. Members' primary work is in standing committees: Audit, Governance, Personnel, and Diversity, and other committees that are established when the need arises to carry out the purposes of CAP. To learn more about the BoG please click [Preparing for a Seat on the Board Seminar](#). If you are interested in serving in this area, you can apply when there is a vacancy for a CAP Member-at-Large position.



The Board of Governors meeting minutes are posted on eServices. On the main page, click Menu → Resources → National Agenda/Meeting Minutes. The last posting is about the April 2022 meeting in Arizona. These minutes contain items such as the new logo, a BoG committee on Diversity, Equity, and Inclusion, 2023-207 Strategic Plan Goals, AERONet, and much more. The BoG met at the National Conference in August however, the minutes are not posted yet. So, keep checking back to view those minutes.

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## Maj Gen Mark Smith's Briefings



Former National Commander, Maj Gen Mark Smith has a series of excellent video briefings on YouTube on many different subjects. There are 65 videos that range from one to eight minutes with most being under three minutes in length. Take time out of your busy day to catch a short video and hear about what it means to be a Volunteer Airman, why we conduct Aerospace Education, Emergency Services, and view his series on Core Values, Leadership, and more.

We assist our cadets with learning about leadership. Gen Smith's videos are an excellent source of servant leadership, professionalism, excellence in mission, and more for senior members. Click on the link below to

select a video message or two. Bookmark the page to revisit it frequently.

<https://www.youtube.com/playlist?list=PLdmrRd0MHKUVy9tCSomvF561vguzIWrpO>

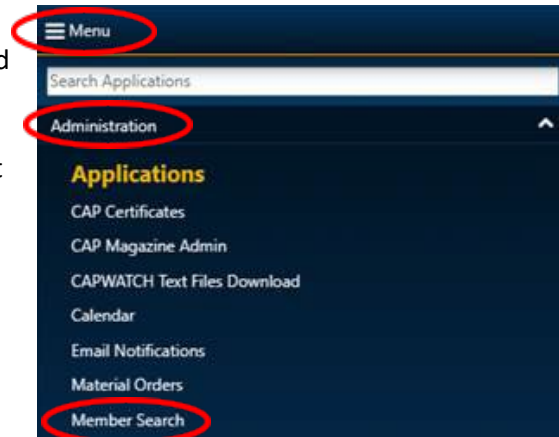
## How Do I...

The "How Do I" section contains items and tips that will help members navigate eServices, find information and provide "I didn't know that" items.

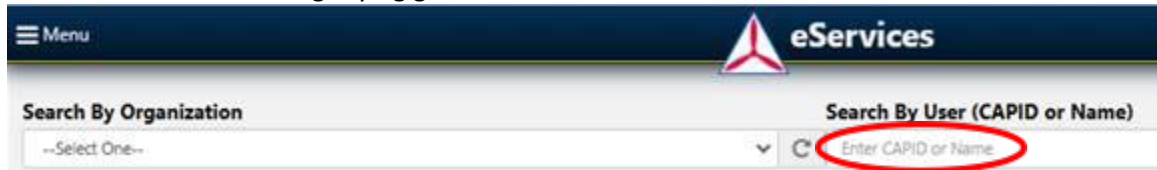
### How Do I Access My Full Report in eServices?

You may be familiar with accessing information about your CAP service, awards, accomplishments, and courses completed by clicking on your name at the top right side of the screen in eServices. This gives you the information in sections. Did you know that you can obtain all this information in one full report that can be downloaded and printed? This is a great way to keep track of your CAP service and accomplishments.

To access this report click on Menu → Administration → Member Search



On the next page, enter your CAPID in the "Search By User" box and click the little magnifying glass or enter



The next screen shows some basic information. Click on where it says [Member Search Report](#). This is listed in blue type on the screen. This opens a report with all your general info, contacts, achievements, duty positions, qualifications and training completed, awards, promotions, specialty tracks, and attendance. Save it to your computer and periodically download it every few months to keep an up-to-date record.

## Other Learning and Training Opportunities

This section lists other training resources inside and outside of Civil Air Patrol that will increase your knowledge and enhance your skills.

### 2023 NC Wing Conference – 9-11 March 2023 – Registration is Open!

Registration will be opening for the 2023 NC Wing Conference! After conducting two virtual Wing conferences, the 2023 conference will be held at the Embassy Suites in Greensboro. A Senior IG Course (3/9 & 10) and Water Survival Course (3/10) are offered as pre-conference sessions. Over 20 seminars, general assembly and award recognition, banquet, cadet program track, and cadet ball. Please note that a Level III requirement in the Senior Member Education and Training Program is for members to attend two conferences.



Click [Registration](#) to reserve your conference attendance. Then click [Registration Payment](#) to process payment for your selections. Click [Embassy Suites Greensboro](#) to reserve your room for the conference. These rooms get booked early, so don't delay in reserving your room at the conference rate.

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## Level IV Moderated Modules – 20 December – Final Session

# LEVEL IV

There are 14 moderated modules in Level IV. Class dates are the third Tuesday of each month at 1900 hrs. beginning on 21 Jun and ending on 20 Dec. Two modules each class night are offered to spread the entire course time over seven months. The class size is limited to 20 and will be conducted in Teams. You must have completed Level III to enroll in Level IV modules.

There are individual sign-ups for each date. You can register for one or both modules for that date. Cohorts, Virtual In-Residence, and this venue allow you to take modules in various ways, whatever your schedule permits.

December Modules: *Shaping a Culture of Trust and Innovation* and *Leadership Challenges Today*

There is pre-course work required to be completed prior to the class. It is the responsibility of the student to be fully prepared to participate in the class to receive credit. Registration opened on 29 Nov. [Click here for the December registration form](#). If it is not accepting applications, the class was quickly filled. Please contact Lt Col Kathy Nicholas at [knicholas@ncwgcap.org](mailto:knicholas@ncwgcap.org) to be placed on a waitlist or if you have any questions.

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## Training Leaders of Cadets Basic – Group 2 and Chaplain Corps

**Group 2** is hosting a Training Leaders of Cadets Course on 10 Dec 2022. The course will be held at the NC Emergency Management Operations Center, 1636 Gold Star Drive, Raleigh. The Course Director is Capt Chris Cozzi, NC-048. The registration deadline is 7 Dec. Click <https://forms.office.com/r/xQc9Wq0YUT> to register.



Click [TLC Basic Course](#) for information on each training module with the **PRE-READ LINKS - READ BEFORE CLASS DATE**

### All Must Complete the Online Learning Management System (LMS) Courses

[https://www.caphq.gov/CAP.LMS.Web/Course/course\\_lessons.aspx?c=104](https://www.caphq.gov/CAP.LMS.Web/Course/course_lessons.aspx?c=104)

- 1.2 Cadet Advancement
- 2.3 Progressive Discipline
- 3.1 Cadet Great Start

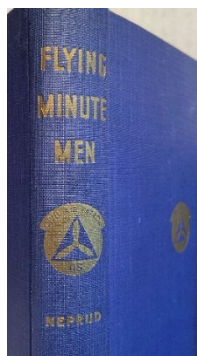
### Chaplain Corps:

The next Training Leaders of Cadets Basic by the Chaplain Corps will be held on 21 Jan 2023. Click [http://caphclub.us/?page\\_id=52](http://caphclub.us/?page_id=52) to go to the webpage for a list of dates for 2023 and how to register. Please note that there is pre-course work to complete. Click [TLC Basic Course](#) for the student and instructor guides and further information.

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## Civil Air Patrol History Resources

Below are CAP's resources where you can read about our organization's 81-year history.



[History of Civil Air Patrol](#) – this is posted on the national website

[Flying Minute Men](#) The Story of The Civil Air Patrol by Robert Neprud, 1948 – this is an excellent book about CAP's early days. You'll be amazed at all that CAP members did during this period. The link is to a "revised and reprinted" document by the Office of the Air Force History in 1988. I purchased on eBay a copy of the book printed in 1948 in excellent condition (pictured).

[Civil Air Patrol National History Program](#) – historical newsletters, journal, monographs, photographs, unit annual histories, and more

[C-SPAN Video of Congressional Gold Medal Ceremony for Civil Air Patrol](#)

[CAP Volunteer Magazine](#) – the link is access to Volunteer magazines from 2006 to now for a more "current" history. You can download or view it online. The current issue [Fall 2022 Edition](#) is posted on the site. Along with current news and articles, it contains information about the partnership between CAP and the Commemorative Air Force (CAF) in Mesa, Arizona. CAP artifacts and an Aeronca L-16 painted in CAP's livery from the 1950s are part of a permanent display depicting Civil Air Patrol's history.



More information is out there, and these links are designed to get you started reading About CAP's history. Thank you for being a part of Civil Air Patrol and helping to shape our future!

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### **Civil Air Patrol Volunteer Magazine – Fall 2022**



The Volunteer Magazine Fall Edition is available! Click on [Fall 2022 Edition](#) to get your digital copy and start reading today. Two NC Wing members are highlighted – Maj Tim Bagnell and C/1stLt Ally Davis. Along with general news, read about the National Conference, Maj Gen Phelka's message, the International Cadet Exchange, and more.

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Please forward any questions you have about this newsletter and Education and Training to Lt Col Kathy Nicholas at [knicholas@ncwgcap.org](mailto:knicholas@ncwgcap.org)