



HEADQUARTERS NORTH CAROLINA WING
 CIVIL AIR PATROL
 UNITED STATES AIR FORCE AUXILIARY
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**NC Wing Education and Training Newsletter
 October 2020**



It’s been two months since the new Education and Training Program began. How has it been going for you? There have been many things to learn about the process, accessing and starting online training, recording requirements in Professional Levels, etc. Like anything new there is always an adjustment period. We hope you are seeing the benefits of being able to review your own progression through your Accomplishments (transcript) and the flexibility of taking the modules when you can fit it into your schedule. There are always a few glitches, errors and bumps when a new program is introduced. We can’t thank you enough for your patience as things are being worked out.


Civil Air Patrol Wings are offering virtual conferences. Take a look at the conferences listed in the “Other Training opportunities” article below and try to attend. Even if you do not need conference credit for Level III, there are many seminars offered during these conferences where you can learn valuable information for your position(s) and what other interests you may have. Please consider taking advantage of all these wonderful opportunities throughout Civil Air Patrol!

After you learn a lesson or skill and start practicing it, consider teaching it to someone else. This reinforces what you have learned, and you'll understand it better. Another reason is that it benefits someone else. In teaching them, they might be able to hold you accountable for applying that lesson in your own work too!

Maj Kathy Nicholas, NC Wing Director of Professional Development

Professional Development Awards


Congratulations to the following members on completing Education and Training Program Levels and earning awards in the month of September.


Level I Member – Senior Members John Gerber, Jay Geer, Jonathan Goff, Scott Gollnick, Scott Griffin,
 Valerie O’Brien

Level II Davis – Captain Douglas Hathaway
 First Lieutenants Cheryl Ayala, Frederick Huscher, Josiah Nazzaro
 Second Lieutenant Christopher Lemmons
 SSgt Jayme Richards

No Davis Award Ribbon - Leadership Ribbon for Tech rating 

Level III Loening – Captain Robert Kimrey
 First Lieutenants Jordana Heath, Ricardo Willems
 Second Lieutenants Adam Moore, Kristopher Rehder

Level IV Garber – Captain Roger Williams


Yeager Award – SM Robert Wirt Jr


Education and Training Program

Education and Training Officers and Commanders, please remember that resources are available to you in your Teams section. Please use these when assisting your members through the new program. ETOs, please mark your calendar for our next training session on 24 October. Information and an invitation to attend has been sent out. Please let Maj Nicholas know if you did not receive the email and invitation.



Please let your Education and Training Officer know if you have been completing any of the modules in the Level you are working in and if you are currently in a cohort group. Pass on your experiences in the new program to your ETO so it can be reported. This information is very important so we can provide feedback to NHQ.

Change can be difficult to adjust to. Most of us joined CAP and quickly jumped into learning a new skill as an aircrew, ground team or mission base member. To compliment those skills, the Education and Training program is providing learning opportunities in a different way to develop other areas such as leadership, motivation, delegation, Core Values, critical thinking, planning, problem-solving, working together and more. As mentioned earlier, with a new program there are always adjustments and things to be worked through. We don't know what assistance you require or frustrations you are encountering unless you let us know. What is working for you, or not working?

Microsoft Teams and Cohorts



Civil Air Patrol - NC Wing

Civil Air Patrol NHQ (Guest)

Speaking of what is working, have you been able to navigate Microsoft Teams well if you are in a cohort? Many squadrons have been using Teams for their weekly virtual meetings. That should have given you some practice of reading posts and perhaps using the files area if units are posting documents there.

One of the main items is when Volunteer University notifies you are in a cohort and send the invitation to join the cohort team, it will be through "Civil Air Patrol NHQ". You currently are on "NC Wing". You will be able to toggle back and forth between the two. At the top right on the Teams screen click on the dropdown arrow. This will open the choices for you to select where to wish to be working.



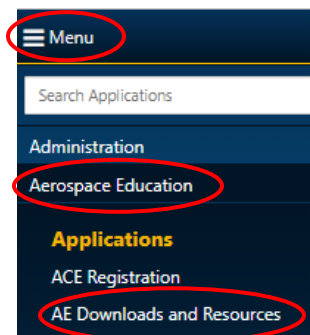
Posts are comments and questions and how you communicate within the group. Files are documents that anyone in the group can upload, view or download.

Teams is a great tool to use. There is quite a bit of information on the internet on how to use the product including YouTube videos. Please let us know if you need assistance.

Yeager Award

Senior members, have you earned your Yeager Award? The Yeager Award is also a requirement for completion of Level II. Aerospace Education is one of the three main missions of Civil Air Patrol. We focus AE programs mostly towards our cadets however it is important for senior members too! AE was what first brought me to join CAP ten years ago. I grew up in an age that saw the advancement of our capabilities for flight, development of airplanes, new technology, and growing up in the early days of the space program was exciting. There are still new advancements happening all the time.

[CAPR 280-2](#) is the Aerospace Education Mission regulation. This element is a self-paced study based on the CAP text, "Aerospace: The Journey of Flight". All active adult members have the responsibility to read and become knowledgeable about the content of this text then take the test in AXIS. You can get the book through Vanguard or download it from eServices. To download the book, go to eServices, click on Menu, then Aerospace Education, then AE Downloads and Resources.



After successful completion of the test, members will receive the Brigadier General Charles E. "Chuck"



Yeager Aerospace Education Achievement Award and are authorized to wear the Yeager Award ribbon.

It's Time to Think About Annual Award Nominations



One way we can recognize our members that have been doing an outstanding job serving CAP, our members, and the community is by nominating them for an award. [CAPR 39-3](#) is the Award of CAP Medals, Ribbons and Certificates regulation. Did you know that all members can submit an Achievement Award or Commendation at any time for any member, including a cadet? Every fall season is a special time to review the annual "End of the Year" awards and submit a nomination for someone who deserves to be recognized. We have many members who work tirelessly, most doing so in the background. Let's celebrate our valued personnel by nominating them for an award! Please review [CAPR 39-3](#), especially Section G and Attachment 1 for information on nomination requirements. There are awards for both cadets and senior members. Please forward annual award packets to Maj Jordan Crawford jordan.crawford@ncwgcap.org. An email was sent out by Maj Crawford about the awards on 28 September. The deadline to submit nominations is 30 November.

How Do I...

The "How Do I" section contains items and tips that will help members navigate eServices, find information and provide "I didn't know that" items. Do you have something to share with your fellow members? Please send it in!

I Can't Find My CAP Membership Card - We Have a Mission - Now What?

We've all been in a situation that no matter how hard we looked we couldn't find that one important item that we needed right then. The CAP membership card is required for missions, meetings, activities.

Obtaining a temporary card is simple to download from the eServices website until you order a new card (if it still remains among the missing). To download and print a temporary membership card:

1. Login to your eServices account at www.capnhq.gov.
2. Click on your name in the upper right corner of the screen.
3. A drop-down menu will appear. Select "General Info"
4. The link to download and print a temporary card is located under the "Membership Card" heading, about halfway down the page.
5. The temporary card expiration date is for a limited amount of time. When your temporary card expires, you can download and print a new temp card with a future expiration date if you are still waiting for your replacement card to arrive.



1945 Cadet Membership Card



You can order a new card in the same location. Something that I've done over the past few years is to order a couple of extra cards when I renew my membership. This way I know I always have a complete set of required items with me. My basic set consists of the membership card, CAPFs 101, 160 and 161. I have one set in my flight bag, another in my ground team bag and a third in a [CAP ID holder](#) (from Vanguard - see image) that I have with me for meetings, activities and other events. It's only a \$3 investment for each card. This way I never leave home without it!

What is Air University Press?



<https://www.airuniversity.af.edu/AUPress/>

Air University (AU), headquartered at Maxwell AFB, Alabama, is a major component of Air Education and Training Command (AETC) and is the

lead agent for Air Force education. AU provides the full spectrum of Air Force education, encompassing pre-commissioning programs for new officers; graduate programs in specialized military disciplines; progressive, career-long professional military development for officer, enlisted, and civilian Airmen; and specialized programs for US cabinet appointees, senior executive service (SES) civilians, and general officers.

The Wright brothers established the first US civilian flying school in Montgomery, Alabama, in 1910. By the 1920s, Montgomery was an important link in the growing system of aerial mail service. In the early 1930s,

the Army Air Corps Tactical School (ACTS) moved to Montgomery, establishing Maxwell Field as the country's intellectual center for airpower education. Air University, established in 1946, continues the proud tradition of educating tomorrow's planners and leaders in air and space power for the Air Force, other branches of the US armed forces, federal government civilians, and many international organizations. AU's current worldwide reach enriches the careers of every Air Force member.

There are many interesting books, journals, papers and audiobooks that are free to download from [Air University Press](#). History, leadership, space power, air campaigns, airpower, cyber and much more. Another one of those educational opportunities...

Other Training Opportunities

This section will be listing other training resources inside and outside of Civil Air Patrol that will increase your knowledge and enhance your skills. This month we are highlighting other Civil Air Patrol Virtual Conferences. FYI, CAP NHQ has been working through the thousands of attendees who requested conference credit for their Level III requirement. I was informed that if notification has not been sent out about it before this newsletter is published, there will be a way to print a certificate.

In searching all the CAP Wing's websites we found these upcoming virtual conferences. Please click on the links provided to register and for further information.



Nevada Wing

<https://civilairpatrolnvwg.regfox.com/nevada-wing-conference>

The conference dates listed are 29 - 31 Oct.

The Nevada Wing is also offering a PAO Academy on 30 October. Click the below link for details and registration: <https://nvwgcap.org/2020-nvbwg-pao-academy1.html>



California Wing

<https://conference.cawgcap.org>

More information will be coming about their virtual conference 12-15 November. Please keep checking back.



Northeast Region/Connecticut Wing

<http://www.ctwg.cap.gov/ner-ct-wing-conference.html>

The conference date is 24 October. The website is open for registration.



West Virginia Wing

<http://www.wv.cap.gov/2019-wv-wing-conference-and-banquet>

(Even though the webpage URL has 2019 in it, it is the page for 2020)

The conference date is 10 October. They will be updating registration information about opening to Non-Wing members. Please keep checking.

Please forward any questions you have about this newsletter and Education and Training to Maj Kathy Nicholas knicholas@ncwgcap.org