



# NC Wing Education and Training Newsletter

## March 2024



Do you ever wonder how you got to where you are? I'm not talking about where you physically live but rather where you are in life. Family, friends, work, volunteering, and interests all make up who we are. The steps we take to invest in ourselves to increase our knowledge and skills all lead us in a direction. As we travel down our own path, we discover parts of ourselves. Connecting with a team of good people who help get us to our destination in life is important. Who we invest our time with matters.

Take a little time to review where you are. Work toward being engaged with life and choosing your path rather than letting it choose you. We can learn from anyone, anywhere, anytime. Be purposeful about putting yourself in places and situations to learn! Are you just spending time or investing it?

*Lt Col Kathy Nicholas, NC Wing Director of Education and Training*

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### Education and Training Program Level Completions in Feb

#### Level I Member

- NC-019 SM Michael Ortiz Matamoros
- NC-031 SM Joshua Kitarogers
- NC-032 SM Melanie Moog
- NC-048 SM Travae Willis
- NC-055 SM Austin Hudson
- NC-079 SM Joshua Armstrong
- NC-107 SM Hannah Pack
- NC-143 SM Meredith Knapp
- NC-145 SM Heidi Erb, SM Michael McKendry
- NC-160 SM Benjamin Koula
- NC-170 SM Felicia Fisher, SM Dylan Matthews, SM Frederick Walton
- NC-300 SM John Campbell
- NC-301 SM Donnie Shelton
- NC-307 SM Jason Christian, SM Robert Hoffman

#### Level II Davis

- NC-022 2d Lt Laurie Pike
- NC-048 1st Lt Bryan Conner
- NC-048 SM Travae Willis
- NC-145 SSgt Jonathan Wiles
- NC-301 SM Jonas Baker
- No Davis Award Ribbon – Leadership
- Ribbon for Tech rating

#### Yeager Award

- NC-023 SM Kyle Fortune
- NC-055 SM Joshua Reed
- NC-145 SM Michael McKendry
- NC-300 2d Lt Erika Macielinski
- NC-309 2d Lt Valerie Mullis

#### Level IV Garber

- NC-057 1st Lt Stephen Beal

#### Level V Wilson

- NC-124 Capt Cynthia Randolph

### Specialty Track Ratings Achieved in February

- Administration Senior Rating – Lt Col Travis Pope, NC-007
- Aerospace Education Technician Rating – 2d Lt Daniel Peters Jr, NC-307  
2d Lt Laure Pike, NC-022
- Cadet Programs Senior Rating – 1st Lt Derek Roberts, NC-023
- Character Development Technician Rating – Capt Kim Auten, NC-024
- Command Technician Rating – Lt Col Richard Tedesco, NC-001

Communications Master Rating – 1st Lt Stephen Beal, NC-057  
Finance Senior Rating – Capt Brent Wooters, NC-070  
Finance Technician Rating – Lt Col Daniel Guadalupe, NC-005  
1st Lt Robert Gilbert, NC-019  
Logistics Technician Rating – 2d Lt Michael Boose, NC-143  
Operations Master Rating – Lt Col Richard Tedesco, NC-007  
Personnel Technician Rating – SSgt Jonathan Wiles, NC-145  
Public Affairs Technician Rating – 1st Lt Deborah Leighton, NC-052  
TSgt Ellen Franks, NC-143

## **Congratulations on Completing Commander's Courses in February**

Squadron Commander's Course – Lt Col Adam DiGaudio, NC-007

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### **Education and Training Program**

#### **Spotlight on NC Wing Operations**

##### ***Maj Robert Call, NC Wing Director of Operations***



Maj Robert Call is the NCWG Director of Operations. Maj Call has been a CAP member for nine years and began his CAP career with the Burlington Composite Squadron (NC-022), which he still considers home. He has served as a Squadron Operations Officer, the Group IV Operations Officer and as an Assistant DO for the wing managing proficiency flying. He was named wing Director of Operations in November of 2022. He holds Master ratings in Emergency Services and Information Technology and a Senior rating in Operations. By day, he is a Senior IT Analyst for the Duke Eye Center.

The NCWG Operations directorate is responsible for all activities related to aircraft management, pilot qualifications and training and aircraft maintenance. Our team of fourteen members from across the wing manage all funding related to flying except for Emergency Services aircrew training.

We work with the Operations and Logistics staff at the region and national levels on a daily basis to ensure that the wing complies with all CAP and FAA regulations for both fixed wing and sUAS (Drone) aircraft, and that we are being good stewards of taxpayer's money.

Our aircraft maintenance team (Wing Aircraft Maintenance Officers) work with headquarters and our Squadron AMO's to ensure that our seventeen aircraft are always in top condition and mission ready. Last year the team funded and managed nearly 4,000 hours of flight time across all of our wide range of missions, landing us in the top three wings in CAP for per aircraft utilization. We would encourage anyone having an interest in the Operations Specialty Track to reach out to Maj Robert Call at [robert.call@ncwgc.org](mailto:robert.call@ncwgc.org) and plan to attend our 2024 Operations Overview seminar at the upcoming wing conference.

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#### **2024 NC Wing Conference and Banquet – Time is Running Out to Register!**

The North Carolina Wing annual conference is from 22-24 March at the Greensboro Airport Embassy Suites. A seminar-packed agenda for our seniors and cadets will allow everyone to improve their knowledge and skills. There are more than 20 informative seminar topics. Subject matter experts from the Squadron, Group, Wing, and Region levels will cover all aspects of the CAP program. Click [Conference Seminars](#) to view the list.



In addition to the conference seminars planned for Saturday, we offer Water Survival Training as a pre-conference option on Thursday, 20 March. This pre-conference event is limited to 30 **senior member** students. In addition, the Education and Training staff is offering Level II and Level III classes that will be held on Friday, 22 March, allowing members to work on their professional development education in conjunction with

attending the Wing Conference. The E&T Staff will send information and registration in January. Plan to stay for the banquet Saturday evening with a guest speaker to be announced. There will also be a cadet ball immediately following the banquet's conclusion.

Click on the following links for registration and payment. This is a two-step process – register, then pay. Registration and Pricing - <https://forms.office.com/r/QrpauZbnjQ>

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### Read to Lead – Book Exchange at NC Wing Conference

The NC Wing Education and Training staff is excited to host a *Read to Lead Book Exchange* at the NC Wing Conference. Do you have leadership books you would like to share with fellow members? Are you interested in obtaining new material to enhance your leadership capabilities? Then, we invite you to participate in the *Read to Lead Book Exchange* at the NC Wing Conference in March. Bring a leadership book you are finished with and exchange it for one you haven't read!



We are all leaders, whether in our families, work, Civil Air Patrol, circle of friends, or other organizations we belong to. Did you know that you lead even if you are not the one in charge? Take time to invest in yourself by reading. We all face challenges and change. Build your knowledge and skills by finding practical ways to learn and grow. We encourage you to bring a leadership book (or two) to the conference and exchange it for one you have not read yet.

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### Level II and Level III Moderated Modules – In-Person at Conference and Hybrid

NCWG is offering the moderated modules for Level II and Level III prior to the Wing Conference. We will be onsite at the Guilford Technical Community College (GTCC), Greensboro, only 22 miles from the conference hotel.

### Levels II & III Moderated Modules

**Level II** will be held entirely in person on 22 Mar from 0900-1700. You must have completed Level I to enroll. Students must agree to read all the student guides (see link below) and complete all assignments prior to 22 Mar. The course will consist of a discussion of the relevant material, not a lecture. To register click the Level II sign-up form - <https://forms.office.com/r/ifubuJ1nKP>. Only a few seats remain!

You can find the Level 2 modules here: <https://www.gocivilairpatrol.com/members/ed-training/level-ii-learning-phase>. Click [Level II Module Tracker](#) to view a list of modules. We are only covering the modules marked with an M for moderated. Modules marked with an A are automated and can be completed through AXIS.

The preferred uniform is the Class B uniform (Air Force blues) or corporate equivalent. However, you may wear the corporate polo uniform if you don't have the Class B uniform.

**Level III** is split into two sessions. Day 1 is on Saturday, 16 Mar in a virtual session through Teams from 0900-1600. Day 2 is on 22 Mar in person at GTCC from 0900-1700. You must have completed Level II to enroll. Students must agree to read all the student guides (see link below) and complete the virtual course reading and assignments before 16 Mar and the same for the in-person modules by 22 Mar. Level III registration is full; however, we are taking a waitlist. Please contact Maj Chad Hooper at [chooper@ncwgcap.org](mailto:chooper@ncwgcap.org) to be added to the waitlist or with any questions you may have.

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## Leadership in the Volunteer Environment

*By Capt Brent Wooters, Dan River Composite Squadron Commander*



Our corporate values urge, no they require, that we, as commanders and leaders, create an environment for our members that cultivates our future leaders. We are tasked with missions that we must be successful at achieving for the Civil Air Patrol to remain relevant and thriving as the Auxiliary of the United States Air Force and a corporation. So, how do we balance that requirement with the need to provide meaningful opportunities for our members to learn, succeed, and even fail? Long gone are the days of “Because I said so.” The answer need not be complicated, for our values of integrity, respect, and excellence lead us directly to the solution.

Leading in a volunteer environment yields some unique challenges and opportunities. Most of our members have or had a full-time career, and some have even been leaders in those careers. They understand the term leverage, and we have all experienced that leverage; however, in a room full of volunteer members, that is not a tool that we can employ with great success, if any success at all. So, what do we have in our tool belt as volunteer leaders? World-renowned leadership coach Simon Sinek stated there are “two ways to influence human behavior: you can manipulate it, or you can inspire it.”

Editor’s note: Capt Wooters continues with a very thoughtful article that is too lengthy for this page of the newsletter. Please click [Leadership in the Volunteer Environment](#) to read the entire article.

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## Two Volunteer University Opportunities!



**CIVIL AIR PATROL**  
VOLUNTEER UNIVERSITY

### Squadron Commander Course (SCC) – 20-21 April

NC Wing will be offering the Squadron Commander Course onsite at the NCWG HQ in Burlington on 20-21 April. All squadron commanders who have not completed SCC need to attend. All deputy commanders are encouraged to attend to learn more about squadron command and be prepared to step up when the commander positions opens. More information and registration details will be forthcoming. All those interested can begin to review the materials by downloading the students guides from the CAP website. Click [https://www.gocivilairpatrol.com/media/cms/SCC\\_E907D537FDA08.zip](https://www.gocivilairpatrol.com/media/cms/SCC_E907D537FDA08.zip) to download the zip file and review the modules.

### Level V – 13-17 April

The Mid-Atlantic Region is conducting an onsite Level V course at Camp Fretterd Military Reservation, 5600 Rue Saint Lo Drive, Reisterstown MD, on 13-17 April. Members must have completed Level IV to be eligible to register for Level V. The primary focus in Level V is on developing a strategic view of the organization and continued leadership skills. Level V focuses on developing the region or national level leader. This is the highest level of CAP career development and is for those officers performing duty as commanders or staff officers at the region or national level.

Successful completion of Level V of the Education and Training Program qualifies the CAP officer for the Gill Robb Wilson Award, the highest education and training award earned by a senior member. After registering, you will receive the student packet containing course instructions, course schedule, homework list, and read-ahead materials. The course will begin promptly on 13 Apr at noon. Registration closes on 31 Mar 2024. Click <http://mar2024level5.eventbrite.com> to register. Contact Capt Carol Stoltz, [stoltz.carol@dewg.cap.gov](mailto:stoltz.carol@dewg.cap.gov) or Col Jack Ozer, [jozer@mar.cap.gov](mailto:jozer@mar.cap.gov) with any questions.

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# How Do I...

The "How Do I" section contains items and tips that will help members navigate eServices, find information and provide "I didn't know that" items.

## How Do I Use Registration Zone?

The Registration Zone has been developed to serve as a centralized hub, offering members a single, comprehensive platform for all CAP events, simplifying event management, and reducing the burden on members. With Registration Zone, you can easily register for events, manage your attendance, and stay updated on the latest happenings in the CAP community. Click [Registration Zone User Guide](#) to download information and instructions on how to use this new tool. You will be able to set up your events for your members and open registration to others outside your local unit (if applicable).

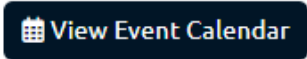
You have access to events throughout the country. Some events are in person, some are virtual. Under *My Stuff*, click on *Event Registration*. This will initially list all events in date order. Use the column headings to sort through the events. Click on the column heading *Event* to list all titles in alphabetical order. If you click on *Organization*, it will be sorted alphabetically by region.

Selecting an event will open another page with all the details and the opportunity to register.

Another way to sort is to go to *Reports -> Event Listing*. In this example to the right, we selected the Organization MAR-NC-001, entered a *Start Date* of 3/1/24, and left the End Date blank. After clicking on View Report, the results are displayed. (if the result is too small to read on this page, increase the size in the bottom right of the Word document to view it)

Event Name	Event Type	Organization	Location	Start Date	End Date	Registrations	On Waitlist
Iredell Airman and Non-Commissioned Officer School	Advanced, Basic, Course, Face-to-Face	MAR-NC-162	Iredell Composite Squadron Hangar	15 Mar 2024 EDT	17 Mar 2024 EDT	39 / 300	0
Hickory Composite Squadron April 2024 Field Trip	Unit	MAR-NC-124	Wright Patterson Air Force Base	07 Apr 2024 EDT	11 Apr 2024 EDT	0 / 30	0
Group 6 Point of Distribution (PoD) Training	Course, Group, Face-to-Face	MAR-NC-300	Apprentice Academy High School	13 Apr 2024 EDT	13 Apr 2024 EDT	0 / 40	0
2024 Spring Black Spade Training Weekend	Face-to-Face	MAR-NC-000, MAR-NC-162	Joint Training Ground	26 Apr 2024 EDT	28 Apr 2024 EDT	0 / 9999	0
2024 North Carolina Wing Summer Encampment	Encampment	MAR-NC-001	Camp Butner	21 Jun 2024 EDT	28 Jun 2024 EDT	0 / 9999	0
NCWG Cadet Competition 2025	Wing	MAR-NC-001	East Justice Academy	10 Jan 2025 EST	12 Jan 2025 EST	0 / 100	0

Check out the events listed by the calendar by clicking the button:



Schedule time at one of your upcoming meetings to work with senior members to learn about and implement this new innovative tool that CAP has developed.

## How Do I Find the 2024 Fact Sheet



The 2024 CAP Fact Sheet are available for downloading. These Fact Sheets are great to use as an introduction to Civil Air Patrol for prospective members, schools, organizations and the general public. You know the value our members and organization brings to the community and nation, using the Fact Sheets throughout the year helps introduce Civil air Patrol to others.

To access the page to download the document, click [2024 Fact Sheet](#). The document is located in the Brand Portal.

## How Do I Find the 2023 Wing Report

Did you know each Wing has an annual report? This is a great compliment to the CAP Fact Sheet to use when making presentations and recruitment. To access the webpage in the Brand Portal for our Wing's 2023 click,

[North Carolina 2023 Wing Report](#). To access the page with all the wing reports click, [2023 Wing Reports](#). Our wing report not only gives statistics, it highlights one of the exciting STEM activities cadets participate in at the Aviation Institute of Maintenance in Charlotte.



## Other Learning and Training Opportunities

This section lists other training resources inside and outside of Civil Air Patrol that will increase your knowledge and enhance your skills.

### 2024 Mid-Atlantic Search and Rescue College – 17-19 May

Lt Col Brendan Kerans sent out the announcement for the 2024 Mid-Atlantic Search and Rescue College on 11 Feb. The announcement included forms and the link for registration. Space is limited to 175 Ground School and 150 for all other classes. This event is open to all seniors and cadets. The location is Fort Barfoot Military Reservation - W Entrance Rd, Blackstone, VA; Blackstone Army Airfield / KBKT - 49 Dominy Corner Road, Blackstone, VA. The dates are 17-19 May. The registration deadline is 30 April.



Click <https://mar.cap.gov/events--activities/sar-college> for complete information about MARSAR. You will find information on ground, aircrew and mission base training opportunities. The required forms, cost, billeting, and other important information can be found here. Please contact Lt Col Brendan Kearns, MARSAR Director at [bkearns@ncwgcap.org](mailto:bkearns@ncwgcap.org) with any questions.

### NESA Virtual ICS-400 – 13-14 April



The National Emergency Services Mobil Training Team (NESA-MTT) is hosting a virtual ICS-400 class on 13-14 April 2024, from 0800-1700.

“The ICS 400 Advanced Incident Command System for Complex Incidents course is designed for those emergency response personnel who would function as part of an Area Command, Emergency Operations Center, or Multiagency Coordination System during a large, complex incident or event or those personnel who are or would likely be part of a local or regional

Incident Management Team during a major incident, whether single agency, multiagency or Unified Command.

The prerequisites to attend this class is completion of IS100, IS200, ICS 300, IS700, & IS800. Click on the below links for the applications.

[MTT Course Application \(PDF\)](#)

[MTT Course Application Instructions \(WORD\)](#)

To register, send the application to: Lt Col Deborah Ozer at [dozer@ner.cap.gov](mailto:dozer@ner.cap.gov). The deadline for applying is 30 March 2024. Students will be notified no later than 3 April if their application has been approved.

### CPR and First Aid Course – 20 April

The Burlington Composite Squadron will be offering an American Heart Association CPR course on 20 April at Alamance Community College, B Building Room 204, 1247 Jimmie Kerr Rd, Graham, NC from 0900-1400. The instruction includes how to conduct CPR correctly on an adult, child, and infant. Also, basic first aid will be covered. This will meet the requirements for Ground Team Member qualifications. If interested, please register at the link below.



**CPR & First Aid  
Training Class**

The cost is only for supplies. This includes a CPR/First Aid Card valid for two years, Pocket Mask, and lunch. AHA offers a reduced price for members who are in the K-12 school system. Cost for K-12 Students/Teachers using their NC school system email address is \$20. The cost for everyone else is \$35.

The deadline to register is 13 April. Click <https://forms.office.com/r/cb4qHAtqQQ> to register. Please contact Maj Jordan Crawford at [Jordan.Crawford@ncwgcap.org](mailto:Jordan.Crawford@ncwgcap.org) with any questions.

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### American Heart Association Heartsaver Instructor Course – 1 June



Burlington Composite Squadron is offering an American Heart Association (AHA) Heartsaver Instructor Course on 1 Jun 2024 from 0900-1800. The course will be held at NC Wing HQ, 3520 Alamance Road, Burlington. Completing the course will allow

members to teach AHA CPR/First Aid courses at their local squadron. The cost is \$65, this is the affiliation fee to the training center. The deadline to register is 25 May.

#### Requirements:

- Attendees must be at least 18 years old, and have a current AHA BLS or HeartSaver Card
- Complete the AHA Heartsaver Online Instructor Course (Cost \$35) - <https://shopcpr.heart.org/heartsaver-instructor-essentials-online>
- Email Maj Crawford a copy of your provider card and online instructor course completion certificate
- After completion of the course, you must be monitored teaching a Heartsaver course within 60 days. A provider course is scheduled for July.

Click <https://forms.office.com/r/RduJ2JUu02> to register. Please contact Maj Jordan Crawford at [Jordan.Crawford@ncwgcap.org](mailto:Jordan.Crawford@ncwgcap.org) with any questions.

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### National TLC Virtual Course Offerings

National Headquarters offers regularly scheduled virtual TLC-Basic & TLC-Intermediate courses. Please continue to offer local TLC courses. National is just creating another way to expand the accessibility of TLC.



#### TLC Basic Schedule

March 23 (Saturday)  
May 8, 15, and 22 (Wednesday Evenings)

#### TLC Intermediate Schedule

April 8-10 (Evenings)

Click [National Offered TLC Courses](#) to go to the webpage to access registration and additional information. All courses are available for registration through the [Registration Zone](#).

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### Points of Distribution - NC Wing Group Level Training

*Points of Distribution (PODs)* are centralized locations where the public picks up life-sustaining commodities following a disaster or emergency. This is one of the areas that NC Wing members work alongside NC Emergency Management in assisting the state in times of need.

Below are the announced Wing training opportunities. Be prepared to serve our communities by attending one of the trainings!

#### Group 1

Saturday, 0800 hrs., 11 May 2024, Host - NC-124 Hickory Comp Squadron  
Location: Hickory Regional Airport, 3101 9th Ave Drive NW, Hickory, NC 28601  
POC: Maj David Hartman, [david.hartman@ncwgcap.org](mailto:david.hartman@ncwgcap.org)

#### Group 2

Saturday, 0800 hrs., 27 April 2024, Host - NC-145 Franklin County Composite Squadron  
Location: Triangle North Executive Airport, 440 Airport Road, Louisburg NC 27549

POC: Maj Christine Weber, [christine.weber@ncwgcap.org](mailto:christine.weber@ncwgcap.org)

Group 3

Saturday, 0800 hrs., 18 May 2024, Host - NC-305 Elizabeth City Composite Squadron

Location: 1704 Weeksville Rd, Elizabeth City State University STEM Building, Room 103, Elizabeth City NC 27909

POC: Lt Jerry Cowand, [jerry.cowand@ncwgcap.org](mailto:jerry.cowand@ncwgcap.org)

Group 4

Saturday, 0800 hrs., 20 April 2024, Host - NC-082 Winston Salem Composite Squadron

Location: 3000 Aviation Drive, Smith Reynolds Airport, Winston Salem NC 27105

POC: Maj Robert MacPherson, [bruce.macpherson@ncwgcap.org](mailto:bruce.macpherson@ncwgcap.org)

Group 5

Saturday, 0800 hrs., 16 March 2024, Host – NC-126 Goldsboro Composite Squadron

Location: 1055 Camp Fed Lane, Building 2401, Seymour Johnson AFB, Goldsboro NC 27531

POC: Lt Col David Ramirez, [david.ramirez@ncwgcap.org](mailto:david.ramirez@ncwgcap.org)

Group 6

Saturday, 0800 hrs., 13 April 2024, Host - NC-300 Union County Composite Squadron

Location: 2505 Weddington Road, Monroe, NC 28110

POC: Lt Col Michael Krueger, [Michael.Krueger@ncwgcap.org](mailto:Michael.Krueger@ncwgcap.org)

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Please forward any questions you have about this newsletter and Education and Training to Lt Col Kathy Nicholas at [knicholas@ncwgcap.org](mailto:knicholas@ncwgcap.org)