CONSOLIDATED MAINTENANCE RECORDS CHANGES



- Centralized Maintenance records on Google Drive account
- Allows for easy access for NCWG staff when information is requested
- Allows for a secondary location for records



- Required Records
 - Airframe Logbook(s)
 - Propeller Logbook(s)
 - Engine Logbook(s)
 - Avionics Logbook(s)
 - FAA 337 Documentation
 - All Weight and Balance Paperwork



- The above logbook entry's need to be emailed to <u>ac-reports@ncwgcap.org</u> with in 72 hours of the entry.
- Documents must be an Adobe pdf file
 No photographs please



 Individual file names for a log entry needs to be as follows,

N179CP__Engine1

N99885___Airframe3

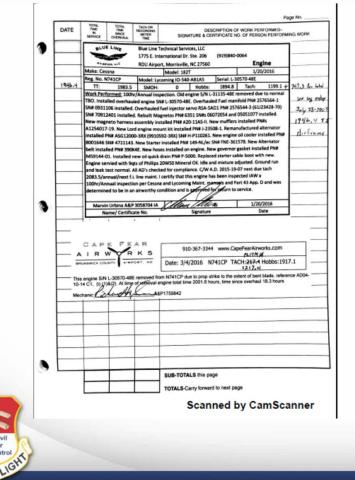
N99832_Avionics2



- When scanning a logbook entry scan the entire page of the logbook not just the entry.
- See Examples:



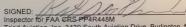
Correct	Entry
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Incorrect Entry



Date: 4/15/2016. Aircraft: N4813C, Type: C-172, S/N: 17276505 Hobbs: 3289.4 Removed old aircraft battery. Serviced, top charged and installed new battery (Gill m/n: G-243, s/n: G02912460). The aircraft, airframe, aircraft engine, propeller or appliance identified above was repaired and inspected in accordance with current regulations of the Federal Avlation Administration and is approved for return to service. Pertinent details of the repair are on file at this repair station under Shop Order-My: 22576, Dated: 15-4pp-2016.



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