

ADMINISTRATIVE PREFLIGHT CHECKLIST

1. FLIGHT RELEASE OBTAINED WITH FLIGHT RELEASE OFFICER PRIOR TO FLIGHT.
2. PILOT MEETS ALL REQUIREMENTS OF CURRENT CAPR 70-1, AS AMENDED.
3. PILOT QUALIFIED FOR FLIGHT:
 - a. HAS CURRENT CAPF 70-5 ON FILE FOR AIRCRAFT TYPE AND CATEGORY.
 - b. HAS CURRENT CAPF 70-91 ON FILE FOR MISSION PILOT, OR IS A MISSION TRANSPORT PILOT, IF ACTUAL MISSION.
4. PILOT AND FLIGHT CREWMEMBERS POSSESS THE FOLLOWING REQUIRED PERSONAL DOCUMENTS:
 - a. FAA PILOT'S LICENSE AND MEDICAL DOCUMENTS, AS REQUIRED (PILOT ONLY).
 - b. CAP MEMBERSHIP CARD (ALL CAP MEMBERS).
 - c. CAPF 101 (IF APPLICABLE).
5. PREFLIGHT PLANNING COMPLETED AS PER FARs, INCLUDING WEATHER BRIEFING, CURRENT VFR / IFR CHARTS AS REQUIRED AND WEIGHT AND BALANCE COMPUTED AND IS VERIFIED WITHIN LIMITS FOR THIS FLIGHT.
6. FLIGHT PLAN FILED OR USING FLIGHT FOLLOWING IF FLYING MORE THAN 50 NM FROM DEPARTURE AIRPORT.
7. CHECK AMRAD FOR MALFUNCTIONS WHICH COULD AFFECT SAFE FLIGHT, AND THEN COMPLETE AIRCRAFT FLIGHT TIME LOG (TACH AND / OR HOBBS, MISSION NUMBER ETC.).

IMPORTANT TELEPHONE NUMBERS

	NAME	PHONE
UNIT SAFETY OFFICER	N/A	N/A
UNIT / WING MAINTENANCE OFFICER	N/A	N/A
UNIT / WING OPERATIONS OFFICER	N/A	N/A
WING AIRCRAFT MAINT. OFFICER	Lt Col Chris Bailey	704-236-4042
WING DIRECTOR OF OPERATIONS	Maj Robert Call	336-266-6344
WING / REGION SAFETY OFFICER	Lt Col Bob Annechiarico	919-812-6511
WING VICE COMMANDER	Lt Col Brendan Kearns	919-449-1528
WING COMMANDER	Col Dennis Bissell	336-202-4549
REGION COMMANDER	Col Eugene Egrý	610-392-3463
NATIONAL OPERATIONS CENTER	CAP-NOC Duty Officer	(888) 211-1812