



HEADQUARTERS NORTH CAROLINA WING  
CIVIL AIR PATROL  
UNITED STATES AIR FORCE AUXILIARY  
3520 Alamance Road  
Burlington NC 27215



07 July 2019

MEMORANDUM FOR NCWG CADET ADVISORY COUNCIL REPRESENTATIVES

FROM: C/Capt Ashlyn Wells, NCWG CAC Recorder

SUBJECT: CAC Meeting Minutes for 09 June 2019

1. OPENING BUSINESS

a. Roll Call

- i. C/CMSgt Goncalves (NC-124 Primary)
- ii. C/Capt Huddleston (NC-153 Primary)
- iii. C/1st Lt Roach (NC-048 Primary)
- iv. C/CMSgt K. Worth (NC-057 Primary)
- v. C/MSgt E. Worth (NC-057 Assistant)
- vi. C/1st Lt Smith (NC-305 Primary)
- vii. C/SMSgt Horton (NC-022 Assistant)
- viii. C/2d Lt Orgain (NC-052 Primary)
- ix. C/CMSgt Wright (NC-307 Primary)
- x. C/2d Lt Boren (NC-023 Primary)
- xi. C/2d Lt Nazzaro (NC-170 Primary)
- xii. C/MSgt Wooters (NC-107 Primary)
- xiii. C/Lt Col Perkins (NC-111 Primary)
- xiv. C/Lt Col Matthews (NC-082, CAC Chair)
- xv. C/Capt M. Thibodeaux (NC-160, CAC Vice Chair)
- xvi. C/Capt A. M. Wells (NC-007, CAC Recorder)
- xvii. Maj Hallihan (NCWG CAC Senior Advisor)

- b. Approval of 11 May Minutes. C/Lt Col Matthews opened the floor to questions or feedback on the minutes from the previous month. Other than one amendment that was suggested and corrected prior to the meeting, there were no suggestions, so the Chair moved into the regular business.

## 2. REGULAR BUSINESS

- a. Squadron Reports. Council members were given 1-3 minutes to explain what they have learned from serving on CAC and how they will help CAC in the next term.
  - i. NC-124 (Hickory Composite). C/CMSgt Goncalves said that she has gained more confidence and has been able to learn behind the scenes information about CAP in general, as well as meeting new people and helping set up committees to continue next year. She would like to continue to serve as the primary representative for her squadron next year and chair a committee.
  - ii. NC-153 (Boone Composite). C/Capt Huddleston said that he's been in CAP for five years, and this will be his last term on our CAC. Throughout his time here, he's learned a lot to benefit his squadron and has been able to gain exposure to other people. Other than being a great program, CAC really helps people around the wing (senior and cadet members alike) put a face to the résumé and helps us recognize each other at different activities around the Wing.
  - iii. NC-048 (Raleigh-Wake Composite). C/1st Lt Roach explained how most squadrons are pretty isolated from one another, but CAC helps bring them all together and allows the representatives to learn from each other and take lessons learned on the council back to their squadrons with them to help improve the program. He plans to allow new cadets to take over the roles on CAC for next year so that they can have the same opportunities he has had to learn and grow through this program.
  - iv. NC-057 (Tar River Composite). C/CMSgt K. Worth said that she has gained a knowledge of how CAC functions and how to work as a leader and member of committees. Next year, she would like to continue working with committees on CAC, and possibly continue her own from this term.
  - v. NC-305 (Elizabeth City Composite). C/1st Lt Smith said that he has learned a lot about incorporating little pieces of other squadrons into his, much like what Lt Roach explained previously, and that he's been able to interact with many other people in the program he'd never met before joining CAC.
  - vi. NC-022 (Burlington Composite). C/SMSGT Horton said that he's really still learning about how CAC runs since he joined later in the term, but he would like to continue doing it next year.
  - vii. NC-052 (Sugar Valley Composite). C/2d Lt Orgain explained how she has been able to gain lots of knowledge about NCWG and CAC in general and has made multiple new friends through serving on the council. She also mentioned that she will probably allow another cadet in her squadron to take over as primary representative so that they can have the same opportunities she's been able to.
  - viii. NC-307 (Guilford Composite). C/CMSgt Wright said that she has learned firsthand how difficult it really is to run a committee, and has gained much more

understanding about how to approach things and balance CAC with all the other things she does throughout the year.

- ix. NC-023 (Cape Fear Composite). C/2d Lt Boren explained that she has been able to learn a lot about leadership and how CAP works behind the scenes, make friends, and learn about how important communication really is.
  - x. NC-170 (Brunswick County Composite). C/2d Lt Nazzaro addressed four specific areas that he's learned in throughout this year. First, he has become more confident with public speaking and addressing larger groups of people. Second, he has become much more familiar with writing and formatting essays and official documents for specific purposes. Third, he has gained more understanding of how to interact with other people and best practices about how to act. Finally, he has learned more about grace in defeat and being humble. He hopes to be in the CAC Top 3 next term.
  - xi. NC-111 (111th Search & Rescue Composite). C/Lt Col Perkins explained that she's learned much more about time management, researching, punctuality, etc. She's been able to work with other people around the Wing and learn more about how everything runs behind the scenes, as well as become familiar with regulations she didn't know about or understand well prior to her term. For the next term, she would like to recruit more people to work on CAC and hopes to be able to help CAC continue improving the cadet program.
- b. Committee Reports
- i. Support Staff Training (C/CMSgt Endre). The committee is on hiatus until after the NCWG Summer Encampment, where Chief Endre will be working on support staff and will be able to gather more specific information.
  - ii. Honest Recruitment Pamphlet (C/Capt A. M. Wells). No new information. Still working on creating a new draft somewhere that it will be easier for multiple people to access and edit simultaneously. Hopefully, the committee will have a solid draft ready for presentation at the 24 August meeting.
  - iii. Ground Team Activity (C/2d Lt Nazzaro). Lieutenant Nazzaro didn't have much new information to present. His committee is still working on solutions for getting senior and cadet students finished with their GTM-3.
  - iv. Honor/Color Guard Training (C/CMSgt K. Worth). Chief Worth announced that the committee has started working on a pamphlet to get the word out about color and honor guard training, and plan to have a draft by the August meeting.
  - v. Space Education (C/2d Lt Boren). Lieutenant Boren explained that she would like to have a conference call as soon as possible to list resources and work through a plan, but that she will have to place a temporary Chair for about seven weeks while she is out of the country. (C/Capt Randolph took over the position of Chair while Lt Boren is unavailable.)

- c. Promotion Announcements
  - i. C/2d Lt Corbin Endre (NC-170)
  - ii. C/2d Lt Jaedon Wilkinson (NC-301)
  - iii. C/1st Lt Alex Mallison (NC-082)
  - iv. C/Capt Andrew Blankinship (NC-019)
  - v. C/Capt Aidan Huddleston (NC-153)
  - vi. C/Col Grant McDaris (NC-019, Spaatz #2234)

### 3. CLOSING

- a. Major Hallihan. Just so everyone is aware, committee reports at the August meeting may include Colonel Bailey, so please make sure to have your papers ready for presentation and be prepared to give a little speech/briefing on your committee as a whole. Lunch will be provided, but it will not be on the second Saturday like we originally planned (see below).
- b. Upcoming Events
  - i. NCWG Summer Encampment: 15-22 June 2019
  - ii. August CAC In-Person Meeting: 24 August 2019 at NCWG Headquarters from 1000-1300. Pizza lunch provided.
- c. C/Lt Col Matthews adjourned the meeting at 2033.

//SIGNED//

ASHLYN M. WELLS, C/Capt, CAP  
NCWG CAC Recorder

cc: NCWC/CC  
NCWG/CP  
NCWGCAP.org/CP